

**REGIONAL HEALTH AUTHORITIES ACT**

**CHAPTER 29:05**

**Act**

**5 of 1994**

Amended by

31 of 1994

3/1995

17 of 1999

23 of 2000

29 of 2000

245/2004

73/2005

305/2010

8 of 2012

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MINISTRY OF THE ATTORNEY GENERAL AND LEGAL AFFAIRS

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*Regional Health Authorities*

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UNOFFICIAL VERSION

UPDATED TO DECEMBER 31ST 2015

**CHAPTER 29:05**

**REGIONAL HEALTH AUTHORITIES ACT**

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**CHAPTER 29:05**

**REGIONAL HEALTH AUTHORITIES ACT**

**An Act to provide for the establishment of Regional Health Authorities and for connected matters.** 5 of 1994.

[19TH DECEMBER 1994]

Commencement.  
227/1994.

**PART I**

**PRELIMINARY**

**1.** This Act may be cited as the Regional Health Authorities Act. Short title.

**2.** In this Act—

“Authority” means a Regional Health Authority established under section 4;

Interpretation.  
[17 of 1999].

“Board” means a Board of Directors constituted under section 7 and the Second Schedule;

Second  
Schedule.

“Chairman” means a Chairman of a Board;

“Chief Executive Officer” means a Chief Executive Officer appointed under section 10;

“Complex” means the Eric Williams Medical Sciences Complex and the Mount Hope Maternity Hospital described in the Fourth Schedule;

Fourth  
Schedule.

“Complex Authority” means the Eric Williams Medical Sciences Complex Authority established in the Eric Williams Medical Sciences Authority Act;

29 of 1989.

“employee” means a member of the administrative, technical, professional and other ancillary and support staff of an Authority;

“fees” includes any fees or charges payable to the health care facilities for treatment, nursing, accommodation, attendance, food, dressings, drugs, medicines or other supplies or services of whatever kind rendered by the health care facilities;

“funds” includes moneys, stocks, shares and other securities;

“health care” includes dental care and optical care;

Third Schedule. “health care facilities” means the hospitals, health centres and any other public health facilities listed in the second column of the Third Schedule;

“member” means a member of a Board other than the Chief Executive Officer;

“Minister” means the Minister to whom responsibility for health is assigned;

Ch. 25:04. “municipality” has the meaning assigned to it in the Municipal Corporations Act;

Ch. 23:59. “pension law” has the meaning assigned to it by the Law Reform (Pensions) Act except for the reference to the Defence Act;

Ch. 14:01. “remuneration” means pay and allowances.

Application of the Act. First Schedule.

**3.** (1) This Act applies to the Authorities set out in the first column of the First Schedule.

First Schedule. (2) The areas within which each Authority provides health care are those of the municipalities as are respectively set out in the second column of the First Schedule.

First Schedule. (3) The Minister may, by Order, subject to negative resolution of Parliament, amend the First Schedule.

(4) Any Order made under subsection (3), shall be laid in Parliament within twenty-one days of it being made or if Parliament is not then in session, at the earliest opportunity thereafter.

(5) In this section “municipality” includes the island of Tobago.

Vesting of powers, rights and property of former Authority. [29 of 2000].

**3A.** (1) With effect from the appointed day—

(a) all land and other property of every kind, including things in action, vested immediately before that date in the former Authority shall be vested in the State; and

(b) all the assets, rights, privileges and advantages and all the liabilities and obligations that the former Authority was entitled or subject to immediately before that date,

are transferred to and conferred or imposed upon the State.

(2) Every Act giving power or authority to or imposing any liability upon or otherwise relating to the former Authority or providing any forms or proceedings relating to the former Authority shall, unless the context otherwise requires and so far as applicable, be read and have effect as if, in the Act, the State were substituted for the former Authority.

(3) A reference in any—

(a) Act, rule, regulation or bye-law made under any Act; or

(b) deed, contract, bond or security or other document of whatever kind, public or private,

to the former Authority shall, with effect from the appointed day, be deemed to refer to the State.

(4) Legal proceedings pending immediately before the appointed day by or against the former Authority may be continued on or after that day by or against the State as the party to the proceedings instead of the former Authority.

(5) Subject to section 14, the Minister may, by Order, subsequent to the appointed day—

(a) transfer and vest any land or other property;

(b) confer or impose any of the rights, privileges and advantages and any of the liabilities and obligations,

that the former Authority was entitled or subject to, in or upon any other Authority.

(6) In this section—

(a) “appointed day” means the 4th day of April 2000;

(b) “former Authority” means the Central Regional Health Authority.

(7) For the avoidance of doubt, nothing in this section shall have the effect of reviving a claim against the former Authority that on the appointed day was statute-barred.

## PART II

ESTABLISHMENT OF THE REGIONAL HEALTH  
AUTHORITIES

Incorporation.  
First Schedule. **4.** (1) Each Authority is hereby created a body corporate to be known by the appropriate name given in the first column of the First Schedule.

(2) Each Authority shall be managed by a Board of Directors.

(3) Each Authority shall establish its head office in such place as the Minister approves and the address shall be published in the *Gazette* and in a daily newspaper.

Responsibility  
to the Minister. **5.** (1) Subject to subsection (2) a Board shall exercise its powers and functions in accordance with such specific or general directions as may be given to it by the Minister.

Ch. 25:03. (2) In the exercise of its powers and functions, the Board of the Tobago Regional Health Authority is subject to the provisions of the Tobago House of Assembly Act.

Powers and  
functions. **6.** The powers and functions of an Authority are—  
(a) to provide efficient systems for the delivery of health care;  
(b) to collaborate with the University of the West Indies and any other recognised training institution, in the education and training of persons and in research in medicine, nursing, dentistry, pharmacy and bio-medical and health-science fields, veterinary medicine as well as any related ancillary and supportive fields;  
(c) to collaborate with and advise municipalities on matters of public health;  
(d) to operate, construct, equip, furnish, maintain, manage, secure and repair all its property;

- (e) to facilitate new systems of health care;
- (f) to provide the use of health care facilities for service, teaching and research;
- (g) to establish and develop relationships with national, regional and international bodies engaged in similar or ancillary pursuits; and
- (h) to do all such things as are incidental or conducive to the attainment of the objects of the Authority.

**7.** (1) The Second Schedule has effect with respect to the constitution and procedure of a Board.

Constitution and procedure of Board. Second Schedule.

(2) The Minister may, by Order, subject to negative resolution of Parliament, amend the Second Schedule.

**8.** (1) An Authority may sue and be sued in its corporate name and may for all such purposes be described by that name.

Legal proceedings.

(2) Sums of money, damages or costs which may be recovered against an Authority or a member of its Board in such capacity shall be paid out of the funds of the Authority.

**9.** No personal liability shall attach to a member of a Board for anything done, permitted to be done or omitted to be done in good faith in the course of the operations of the relevant Authority under this Act.

Personal liability of members.

**10.** (1) A Chief Executive Officer shall be appointed by the Board, on such terms and conditions as the Board with the approval of the Minister may determine.

Chief Executive Officer.

(2) A Chief Executive Officer shall be appointed for a term not exceeding five years and shall be eligible for reappointment.

(3) A Chief Executive Officer may resign by giving the required notice, in writing, addressed to the Chairman.

(4) A Board may terminate the appointment of the Chief Executive Officer by giving three months' notice in writing or paying three months' salary in lieu thereof.

(5) The appointment of the Chief Executive Officer and the termination of the appointment, whether by death, resignation, revocation or otherwise, shall be published in the *Gazette*.

(6) A Board may delegate to the Chief Executive Officer such functions and powers as the Board deems necessary or desirable for—

- (a) the effective management for the delivery of health care;
- (b) the execution of the functions necessary for the attainment of the objects of the Authority.

(7) A delegation made under subsection (6)—

- (a) is revocable at will, in whole or in part;
- (b) does not derogate from the functions, duties and powers of, or the exercise thereof by, the Board as it may think fit or as the occasion requires.

Seal.

**11.** (1) An Authority shall have an official seal that shall be kept in the custody of the Chairman or the Chief Executive Officer or as the Board may determine.

(2) The seal shall be used with the permission of the Board and every instrument to which the seal is affixed shall be signed by the Chairman and a member authorised by the Board to act in that behalf.

Execution and use of documents.

**12.** (1) A document, not required by law to be under the seal of an Authority, shall be duly executed if signed by the Chairman, the Chief Executive Officer, or a member duly authorised by resolution of the Board.

(2) Service upon an Authority of a notice, order or other document shall be executed by delivering the same by hand or by sending it by registered post to the Chief Executive Officer at the head office of the Authority.

**PART III**

**COMMITTEES**

**13.** (1) A Board may delegate to a committee any of its powers and functions concerning the delivery of health care including staff-related matters. Committees.

(2) A delegation made under subsection (1)—

(a) is revocable, in whole or in part, by and at the will of the Board;

(b) does not derogate from the powers, and functions of, or the exercise thereof, by the Board as it may think fit or as the occasion requires.

(3) A Board may appoint a committee to examine and report to it on any matter arising out of or connected with its functions and powers under this Act.

(4) A committee appointed under subsection (3) may comprise or include persons who are neither members of the Board nor members of staff or agents of the Authority.

(5) Subject to the direction of the Board, a committee shall determine its own procedure including the procedure for resolving issues relating to staff.

**PART IV**

**PROPERTY DEALINGS**

**14.** (1) On the commencement of this Act, the properties described in the fourth column of the Third Schedule are respectively transferred to and vested in the Authorities described in the first column of that Schedule. Vesting of property. Third Schedule.

(2) The Minister may, by Order, amend the Third Schedule.

(3) The Stamp Duty Act shall not apply to the transfer and vesting of property in an Authority under this Act. Ch. 76:01.

Saving of rights  
and liabilities.

**15.** (1) Upon the commencement of this Act all assets, rights, privileges and advantages and all liabilities and obligations that the State or Complex Authority was entitled or subject to immediately before the commencement of this Act are transferred to and conferred or imposed upon the relevant Authority.

(2) A reference in any deed, contract, bond or security or other document to the State or the Complex Authority shall be construed as a reference to the relevant Authority.

(3) Legal proceedings pending immediately before the commencement of this Act by or against the State or the Complex Authority may be continued on or after that day by or against the State as the party to the proceedings.

Property  
dealings.

**16.** (1) Subject to the approval of the Minister an Authority may—

(a) acquire, hold and enjoy any property, real or personal by purchase, devise, bequest, gift or in any other way;

(b) lease, accept surrenders of leases, mortgage, grant or accept licences, rights of way or easements.

(2) An Authority shall, in accordance with this section and with the approval of the Minister, dispose of property which is no longer required for the purposes of the Authority.

(3) Property which was transferred to and vested in the Authority by the State without consideration or for a nominal consideration shall be transferred by the Authority to the State without consideration or for the same nominal consideration, as the case may be.

(4) Property other than that to which subsection (3) applies shall be offered to the State for purchase at a fair market price.

(5) If the State does not wish to purchase the property offered to it under subsection (4) it shall notify the Authority in writing within ninety days of receipt of the offer, after which time the Authority may dispose of the property on the open market to the Authority's best advantage.

**PART V**

**FINANCIAL DEALINGS**

- 17.** The funds of an Authority shall consist of— Funds of an Authority.
- (a) such amounts as may be appropriated therefor by Parliament;
  - (b) special grants of funds as may be provided by the State for the financing of special programmes and projects;
  - (c) sums arising from grants, covenants, donations and other receipts from persons, including national and international bodies;
  - (d) all sums received by, and falling due to, the Authority as fees or payments for services rendered and the provision of facilities;
  - (e) sums borrowed by the Authority in accordance with section 19; and
  - (f) all other sums or property that may in any manner become lawfully payable to or vested in the Authority in respect of any matters incidental or conducive to its objects.
- 18.** For the purpose of carrying out its functions and powers an Authority may, with the approval of the Minister— Financial powers of an Authority.
- (a) charge fees for services provided by it;
  - (b) engage in any activities for the raising of funds for the Authority;
  - (c) receive donations, be a beneficiary under covenants and establish and administer trusts;
  - (d) build up reserves;
  - (e) subject to section 37 of the Exchequer and Audit Act invest reserves and surplus funds in such securities as the Authority thinks fit; Ch. 69:01.
  - (f) grant loans to its employees.

Power to borrow.  
Ch. 69:01.

**19.** Subject to sections 32 to 37 of the Exchequer and Audit Act an Authority may—

- (a) borrow any money required by it for the efficient exercise of its functions or for meeting its obligations;
- (b) pledge, mortgage or charge its assets as security for any loan.

Contracting for goods and services.  
[8 of 2012].

**20.** (1) For the purpose of any transaction, contract or covenant a Board may, on behalf of the Authority for which it was constituted—

- (a) invite, consider, accept or reject offers for the supply of goods or the undertaking of works or services necessary for carrying out the objects of the Authority; and
- (b) dispose of surplus or unserviceable articles belonging to the Authority.

(1A) Notwithstanding subsection (1) and where it is economically expedient to do so, a Board may—

- (a) pursuant to an agreement with any other Authority;
- (b) in accordance with Regulations made under this Act for the purposes of this subsection; and
- (c) acting on behalf of its Authority and an Authority referred to in paragraph (a),

invite, consider, accept or reject offers, and enter into contracts for the supply of goods or the undertaking of works or services necessary for carrying out the objects of the respective Authorities.

(2) For the purpose of this section, the provisions of the Central Tenders Board Act shall not apply.

Ch. 71:91.

**21.** An Authority is a statutory authority for the purposes of the Guarantee of Loans (Statutory Authorities) Act.

Authority a statutory authority.  
Ch. 71:81.  
Exemption from tax.

**22.** (1) An Authority is exempt from all taxes, duties, fees, charges, assessments, levies and imposts on its profit, or on assets which it acquires for its own use.

(2) Where—

- (a) goods are imported by an Authority for and on behalf of the Authority;

- (b) the commercial sale to an Authority of goods or services is in the opinion of the Board of Inland Revenue required for the purposes of the Authority,

the goods and services shall be exempt from Value Added Tax.

**23.** The funds of an Authority shall be applied in defraying the following expenditure: Application of funds.

- (a) the remuneration and honoraria of the members of the Board and of members of committees established by the Board;
- (b) the remuneration, advances, loans, gratuities and pensions of, and other payments to the staff of the Authority;
- (c) the capital and operating expenses, including maintenance and insurance, of the property of the Authority;
- (d) the making and maintenance of investments by the Authority in the discharge of its functions; and
- (e) any other expenditure authorised by the Authority for the discharge of its functions.

**24.** (1) The financial year of an Authority is 1st January to 31st December in each year, but the first financial year is from the commencement of this Act to the end of December next following. Financial year.

(2) The Minister may, by Order, subject to negative resolution of Parliament, vary the financial year of an Authority.

**25.** (1) A Board may, by resolution, make rules for the proper control of the system of accounting and the finances of the Authority. Accounting, audit and annual report.

(2) The accounts of an Authority shall be audited annually by the Auditor General or by a qualified auditor appointed by the Auditor General.

(3) The Board shall, within six months of the end of each financial year, submit to the Minister an annual report dealing with the activities of the Authority during that financial

year, and containing financial statements and such information relating to the operations and policies of the Authority as the Minister may require.

Second  
Schedule.

(4) The Minister shall cause a copy of the audited accounts prepared in accordance with subsection (2) and a copy of every report submitted under subsection (3) and Clause 11 of the Second Schedule to be laid before Parliament, within twenty-eight days of its receipt by him, or if Parliament is not then in session, within twenty-eight days after the commencement of its next sitting.

PART VI

STAFF AND RELATED MATTERS

Staff of  
Authority.  
[17 of 1999].

**26.** (1) Subject to this section and sections 27, 29 and 30 an Authority may —

- (a) appoint such employees as it considers necessary for the due performance of its functions;
- (b) fix qualifications and terms and conditions of service, except that salaries and allowances in excess of one hundred and fifty thousand dollars per annum in the aggregate shall be subject to the Minister's approval;
- (c) transfer employees, either permanently or on secondment, between that Authority and other Authorities and such other bodies as may be considered necessary or desirable.

(2) The Minister may, by Order, alter the limit stated in subsection (1)(b).

Transfer of  
officers.

**27.** (1) An officer in the public service or in a statutory authority may, with the approval of the appropriate Service Commission or such statutory authority, consent to be appointed on transfer to the service of an Authority upon such terms and conditions as are acceptable to him or his trade union and the Authority.

(2) The officer shall, upon transfer, have preserved his superannuation and pension rights accruing at the time of transfer.

(3) Subsections (1) and (2) apply to transfers of the employees of an Authority to the public service or to a statutory authority as they do to transfers of officers from the public service or a statutory authority to the Authority.

**28.** (1) An officer in the public service or in a statutory authority may, with the consent of the Authority and with the approval of an appropriate Service Commission or statutory authority, consent to be seconded to the service of an Authority. Secondment of officers.

(2) Where secondment is effected, the Authority shall make such arrangements as may be necessary to preserve the rights of the officer seconded to any pension, gratuity or other allowance for which he would have been eligible had he not been seconded.

(3) Except as provided for in section 29(3), a period of secondment shall not exceed five years.

**29.** (1) An officer in the public service, who on the commencement of this Act is employed at a health care facility, may— Officers employed at health care facilities— transfer and secondment. [31 of 1994].

(a) with the approval of the appropriate Service Commission and the Regional Health Authority in which the health care facility is vested consent to be appointed on transfer to the service of the Authority upon such terms and conditions as are acceptable to him or his trade union and the Authority;

(b) with the approval of the appropriate Service Commission consent to be seconded to the Service of an Authority;

(c) remain in the public service.

(2) An officer who opts for secondment under subsection (1) shall, in relation to terms and conditions be treated no less favourably than if he were not so seconded.

(3) A period of secondment shall not exceed ten years in the first instance and may be extended for further periods as the appropriate Service Commission determines.

(4) Subject to subsection (4) an officer shall, immediately at the end of the period of secondment, exercise one of the following options:

- (a) be appointed on transfer to the service of an Authority, subject to the approval of the appropriate Service Commission, on such terms and conditions as are acceptable to him or his trade union and the Authority;
- (b) remain in the public service;
- (c) retire voluntarily on such terms and conditions as are agreed upon between the person who exercises this option or his trade union and the Chief Personnel Officer.

(5) Where an officer opts to be appointed on transfer to the service of an Authority under subsection (1)(a) or (4)(a) the provisions of section 27 shall apply.

Pension rights  
and scheme.  
[17 of 1999].

**30.** (1) An Authority shall provide for the establishment and maintenance of a pension scheme or arrange for membership in a scheme for its employees upon terms to be agreed upon between the Authority and the relevant representative association or trade union.

(2) *(Deleted by Act No. 17 of 1999).*

(3) Without prejudice to subsection (1) an Authority may, under a pension scheme—

- (a) establish contributory superannuation schemes and establish and contribute to superannuation funds for the benefit of its employees;
- (b) grant gratuities, pensions or superannuation allowances to the surviving spouse, families or dependants of its employees;
- (c) enter into and carry into effect, arrangements with any insurance company or other association or company for securing for any employee or surviving spouse or dependant, such gratuities, pensions or allowances as are authorised by this section;

- (d) give donations or subscriptions to charitable institutions, benevolent funds and other objects calculated to benefit its employees.

**30A.** The superannuation benefits which have accrued to a person who transfers in accordance with section 27(1) or exercises the option referred to in section 29(1)(a) shall be preserved at the date of his employment by the Authority and that person shall continue to accrue superannuation benefits under the relevant pension law up to the date of the establishment of the pension scheme referred to in section 30, on the basis of the pay, pensionable emoluments or salary, as the case may be, applicable to the office which he held immediately prior to his employment by the Authority.

Preservation and accrual of superannuation benefits.  
[17 of 1999].

**30B.** (1) Where a person who transfers in accordance with section 27(1) or exercises the option referred to in section 29(1)(a) dies or retires prior to the establishment of the pension scheme referred to in section 30 and at the date of his death or retirement was in receipt of salary higher than the pay, pensionable emoluments or salary referred to in section 30A, the superannuation benefits payable to his estate or to him, as the case may be, shall be based on the higher salary.

Payment of superannuation benefits by the Authority prior to the establishment of the pension scheme.  
[17 of 1999].

(2) The difference between the superannuation benefits payable on the basis of the higher salary referred to in subsection (1) and those payable under a pension law on the basis of the pay, pensionable emoluments or salary referred to in section 30A, shall be paid by the Authority.

**30C.** (1) Where a person who transfers in accordance with section 27(1) or exercises the option referred to in section 29(1)(a) retires or dies while being a member of the pension scheme, he shall be paid superannuation benefits by the pension scheme at the amount which when combined with the superannuation benefits payable under section 30A, is equivalent to the benefits based on his pensionable service in the public service or in a Statutory Authority combined with his service in the Authority and calculated at the final salary applicable to him on the date of his retirement or death as the case may be.

Payment of superannuation benefits by pension scheme.  
[17 of 1999].

(2) For the purposes of subsection (1), “final salary” has the meaning given to it by the pension scheme referred to in section 30.

## PART VII

## MISCELLANEOUS

Continuation of association representation.

**31.** Subject to any written law employees of an Authority who have transferred from the Public Service shall, for the purpose of collective bargaining, continue to be represented by the relevant representative association that formerly represented them.

Existing agreements.

**32.** Any agreement applicable to former officers in the public service or a statutory authority who have transferred to the service of an Authority shall be valid and binding on the relevant representative association and the Authority and shall be deemed to be registered under the Industrial Relations Act.

Ch. 88:01.

Continuation of collective agreements and union representation.

**33.** Upon the commencement of this Act and subject to any written law a collective agreement or other agreement that immediately prior to the commencement of this Act affected employees who were employed in the public service or a statutory authority shall continue to have effect in relation to such employees.

Right of employees to form or join associations or trade unions.

**34.** Employees may form an association which may be registered as a trade union or may join a trade union.

Daily-rated workers.  
[23 of 2000].

**34A.** (1) Subject to any written law, every registered collective agreement and registered memorandum of agreement within the meaning assigned to such agreements and memoranda under the Industrial Relations Act, in existence before 1st January 2000 to which the Chief Personnel Officer was a party in relation to hourly, daily and weekly-rated employees employed in health care facilities, shall be valid and binding on the respective Authorities and the majority trade union which immediately prior to 1st January 2000 represented hourly, daily and weekly-rated employees who were employed in such health care facilities and in respect of whom the Chief Personnel Officer was deemed to be the employer under the Industrial Relations Act.

Ch. 88:01.

(2) For the purposes of the agreements referred to in subsection (1) and for all other purposes related to the Industrial Relations Act, each Authority is deemed to be the successor to the Chief Personnel Officer effective 1st January 2000. Ch. 88:01.

(3) Subject to the Industrial Relations Act, the majority trade union which immediately prior to 1st January 2000 represented the daily-rated workers who were employed in health care facilities and in respect of whom the Chief Personnel Officer was deemed to be the employer under the Industrial Relations Act, shall continue to represent such workers.

**35.** The Minister may make Regulations, subject to negative resolution of Parliament, for the purpose of giving effect to this Act and without prejudice to the generality of this provision may make Regulations for—

- (a) the delivery of health care;
- (b) contracting for goods and services;
- (c) financial matters;
- (d) occupational health and safety;
- (e) health promotion and surveillance;
- (f) staff and related matters;
- (g) security;
- (h) any other matters required by this Act to be prescribed.

**LAWS OF TRINIDAD AND TOBAGO**

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**Chap. 29:05**

*Regional Health Authorities*

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Section 3.  
[75/2000  
245/2004  
300/2004  
316/2004].

**FIRST SCHEDULE**

<i>Regional Health Authority</i>	<i>Municipality</i>
1. The North-West Regional Health Authority	1. Diego Martin 2. San Juan/Laventille 3. City of Port-of-Spain
2. The North-Central Regional Health Authority	1. Tunapuna/Piarco 2. Borough of Chaguanas 3. Borough of Arima
3. The South-West Regional Health Authority	1. Princes Town 2. Penal/Debe 3. Siparia 4. City of San Fernando 5. Borough of Point Fortin 6. Couva/Tabaquite/Talparo
4. The Eastern Regional Health Authority	1. Sangre Grande 2. Mayaro/Rio Claro
5. The Tobago Regional Health Authority	The Island of Tobago.

Section 7.  
[3/1995  
169/2003  
73/2005].

**SECOND SCHEDULE**

**CONSTITUTION AND PROCEDURE OF THE BOARDS OF THE REGIONAL HEALTH AUTHORITIES**

Board of Directors.  
[3/1995].

1. (1) Subject to subsection (2) a Board shall consist of—
  - (a) no less than seven and no more than nine members appointed by the President;
  - (b) a Chief Executive Officer who is *ex officio* a member but does not have a vote.
- (2) In respect of subclause (1)(a)—
  - (a) at least one member of each Board shall:
    - (i) represent the public interest and welfare;

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UPDATED TO DECEMBER 31ST 2015

- (ii) with the exception of the Tobago Regional Health Authority, be an individual with local government experience and nominated by the Minister responsible for local government;
- (iii) be a registered medical practitioner;
- (iv) be a registered nurse;
- (b) an employee of the Ministry of Health shall be a member of the Board of the South-West Regional Health Authority, the Eastern Regional Health Authority, the North-West Regional Health Authority and the North Central Regional Health Authority and an employee of the Tobago House of Assembly shall be a member of the Board of the Tobago Regional Health Authority;
- (c) the Board members other than those listed in subclause (2)(a) and (b) shall be appointed from amongst persons who have special qualifications in, and practical experience of, matters relating to one or more of the following disciplines:
  - (i) finance, accountancy or economics;
  - (ii) business management;
  - (iii) personnel management or industrial relations;
  - (iv) law; and
  - (v) any other area of expertise that is appropriate for fulfilling the powers and functions of the Authority.
- (3) A person who—
  - (a) is a member of the House of Representatives or the Senate;
  - (b) is a member of a Municipal Corporation or a Regional Corporation;
  - (c) is a member of the Tobago House of Assembly; or
  - (d) holds or is acting in any Public Office or has held any Public Office within the period of three years preceding his proposed appointment to a Board, other than those appointed under subclauses (2)(b) and (2)(c),

shall not qualify for membership to a Board.

(4) The President shall appoint a Chairman and Deputy Chairman from among the members of the Board.

2. (1) Subject to subparagraphs (2) and (3), the appointment of members is for a period not exceeding five years as the President may specify at the time of the appointment and those members are eligible for reappointment. Tenure of office.

(2) Where a member is, by reason of illness or otherwise, unable to perform his functions as a member or unable to attend meetings of the Board,

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the President may appoint another person to act as a temporary member for the duration of the inability.

(3) A member who is absent without leave for three consecutive meetings of the Board is deemed to have vacated his seat.

(4) The appointment of a member and termination of that appointment, whether by death, resignation, revocation or otherwise, shall be notified in the *Gazette*.

(5) A member may resign at any time, by instrument in writing to the President through the Chairman.

Remuneration.

3. (1) A Board shall pay its members such remuneration as the Minister approves.

(2) In respect of remuneration and honoraria to be paid to committee members, a Board member who is a member of a committee shall exclude himself from the determination of such remuneration and honoraria.

Procedure of the Board.  
[3/1995].

4. (1) A Board may regulate its own procedure for the conduct of its business by way of rules or resolutions.

(2) A Board shall, in respect of any functions delegated to it by the Public Service Commission, submit to the Public Service Commission, once in every quarter a report of the exercise of those functions so delegated.

Ordinary meetings.

5. (1) A Board may meet as often as the Chairman deems necessary for the performance of its functions and in any event not less than once every quarter.

(2) The Chairman, or in his absence, the Deputy Chairman, shall preside over meetings of the Board.

(3) Notwithstanding subparagraph (2), neither the Chairman nor the Deputy Chairman, as the case may be, shall preside at any meeting when paragraph 9 applies to him.

(4) Where, for any reason, the Chairman or Deputy Chairman is unable to preside at a meeting, the members present may choose one of their number, other than the Chief Executive Officer, to preside over the meeting.

Special meetings.

6. (1) The Chairman shall cause to be issued notices to all members for a special meeting of the Board, within seven days of receiving a request, in writing, signed by a majority of members of the Board, to do so.

(2) A request for a special meeting shall include sufficient indication of the purpose of the requested meeting.

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7. At any meeting of a Board, a quorum is constituted if at least one-half of the members are present. Quorum.

8. (1) The decisions of a Board are by a majority of votes of the members present and voting. Voting.

(2) The Chairman, or other person duly presiding, has an original vote and, if the vote is equal, a casting vote.

9. A member of a Board, who is in any way, whether directly or indirectly, interested in a contract or a proposed contract with the Authority, that is the subject of consideration by the Board, shall declare the nature of his interest at the first meeting of the Board at which it is practicable for him to do so. Declaration of interest.

10. (1) Minutes in proper form of each meeting shall be kept by the Secretary. Minutes.

(2) All decisions, resolutions and rules made by the Board with respect to the operation of the Authority shall be recorded in the Minutes.

(3) The Minutes shall be confirmed by the Board at the next meeting.

11. The Board shall, at least once every three years, cause a comprehensive audit to be prepared by the Auditor General or by a qualified auditor appointed by the Auditor General, such audited report to be submitted to the Minister within twenty-eight days of receipt of it by the Authority. Comprehensive Audit.

12. An Authority shall, as soon as possible after the start of each financial year hold a meeting of the Board open to the public at which will be presented and discussed: Public to attend meetings.

- (a) a review of the Authority's performance in the preceding year; and
- (b) its plans, goals and targets for the current year.

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Section 14.  
[185/2000  
246/2004  
305/2010].

**THIRD SCHEDULE**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority	Oxford Street Health Centre	8,769 s.f.	All and singular that piece or parcel of land situate at the corner of Oxford and Observatory Streets in the City of Port-of-Spain in the County of St. George in the Island of Trinidad and bounded on the— North: by Oxford Street South: by State land vested to N.H.A. East: by Observatory Street West: by lands of J. Perez.
	Woodbrook Health Centre	11, 543 s.f.	All and singular that piece or parcel of land situate at Tragarete Road, in the City of Port-of-Spain in the County of St. George in the Island of Trinidad and bounded on the— North: by State land occupied by one TICO South: by Tragarete Road East: by Louise and Val Thomas West: by State land (T&TEC KIOSK).

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	St. James Health Centre		All and singular that piece or parcel of land situate at Lazare Street, St. James in the Ward of Diego Martin in the County of St. George in the Island of Trinidad and bounded on the— North: by a Police Station South: by lands of M. Ramos East: by a Police Station West: by Lazare Street.
	Diego Martin Health Centre		All and singular that piece or parcel of land situate at Church Street, Diego Martin in the Ward of Diego Martin in the County of St. George in the Island of Trinidad and bounded on the— North: by Private land. Six (6) parcels owned by Sara Mellin, Alberta de Freitas, Louis Carasquaro, Jose Francois, Skair and Lettrein respectively East: by Diego Martin Main Road West: by a Drain.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	George Street Health Centre		All and singular that piece or parcel of land situate at Lot No. 68 George Street in the City of Port-of-Spain in the County of St. George in the Island of Trinidad and bounded on the— North: by lands of William Thomas South: by N.H.A. (houses) East: by lands of the N.H.A. West: by George Street.
	Maraval Health Centre		All and singular that piece or parcel of land situate at Morne Coco Road and Saddle Road, in the Ward of Diego Martin in the County of St. George in the Island of Trinidad and bounded on the— North: by State land (Police Station) South: by Morne Coco Road East: by Saddle Road West: by State land (Ministry of Works).

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	Morvant Health Centre		All and singular that piece or parcel of land situate at Dos Santos Street, Morvant in the Ward of St. Ann's in the County of St. George in the Island of Trinidad and bounded on the— North: by State land South: by Dos Santos Street East: by Morvant land.
	Barataria Health Centre	7,091 s.f.	All and singular that piece or parcel of land situate at Seventh Street, Barataria in the Ward of St. Ann's in the County of St. George in the Island of Trinidad and bounded on the— North: by Seventh Street South: by Private land East: by Private land West: by Private land.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	Laventille Health Centre	18,527 s.f.	All and singular that piece or parcel of land situate at the corner of Espinet Street and Old St. Joseph Road, Success Village, Laventille in the Ward of St. Ann's in the County of St. George in the Island of Trinidad and bounded on the— North: by Old St. Joseph Road South: by lands of Sonny Singh East: by Espinet Street West: by lands now or formerly of Scott's Land and Investment Ltd.
	El Socorro Health Centre	3a. 2r. 3p.	All and singular that piece or parcel of land situate at El Socorro Road in the Ward of St. Ann's in the County of St. George in the Island of Trinidad and bounded on the— North: by Road Reserve South: by lands owned by Mr. Ali East: by El Socorro Road West: by a Post Office.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	Petit Valley Health Centre	1.871 acres	All and singular that piece or parcel of land situate at Simeon Road, Petit Valley in the Ward of Diego Martin in the County of St. George in the Island of Trinidad and bounded on the— North: by Simeon Road South: by Orchid Drive East: by lands of John Horsham West: by Petit Valley Road.
	Maracas Valley Health Centre	6,061 s.f.	All and singular that piece or parcel of land situate at Santa Barbara Road, Maracas in the Ward of Tacarigua in the County of St. George in the Island of Trinidad and bounded on the— North: by Santa Barbara Road South: by Lot No. 4, (State land) East: by Lot No. 5, (State land) West: by State land.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	La Fillette Health Centre		All and singular that piece or parcel of land situate at La Fillette in the Ward of Blanchisseuse in the Island of Trinidad and bounded on the— North: by Paria Main Road South: by a Ravine East: by lands of Linda James West: by lands of Qunell Boodoo.
	Santa Cruz Health Centre		All and singular that piece or parcel of land situate in the Ward of St. Ann's in the County of St. George in the Island of Trinidad and bounded on the— North: by a river South: by Saddle Road East: by State land West: by land of Offord (and shown in the Schedule to Deed registered as 4796/46).

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	San Juan Health Centre		All and singular that piece or parcel of land situate in the Ward of St. Ann's, in the County of St. George, in the Island of Trinidad being land of the R.C. Archbishop of Port-of-Spain, Bk. 930, Folio 71, and Plan KC 57 refers and bounded on the— North: by Real Street South: by a Recreation Ground East: by Queen Street West: by Cemetery Street.
	Aranguez Health Centre		All and singular that piece or parcel of land situate at Aranguez in the Ward of St. Ann's in the County of St. George in the Island of Trinidad being portion of Aranguez Estates and shown in Plan XD79, L & S Bk. 882/190 and bounded on the— North: by land now or formerly of Ramoutar South: by land now or formerly of Khan East: by land now or formerly of Ramoutar West: by Aranguez Road.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	Carenage Health Centre		All and singular that piece or parcel of land situate in Carenage in the Ward of Diego Martin in the County of St. George in the Island of Trinidad being lands of the R.C. Archbishop and shown in L & S Bk.937/39 and bounded on the— North: by lands of James Romeo South: by the Western Main Road East: by Church Street West: by Constabulary Street.
	Las Cuevas Health Centre		All and singular that piece or parcel of land situate at Blanchisseuse in the Ward of Blanchisseuse in the County of St. George in the Island of Trinidad being portion of Las Cuevas Estate and shown on Plan PK19 and bounded on the— North: by State land South: by State land East: by a road West: by the sea.

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	St. James Medical Complex	19.811 acres	All and singular that piece or parcel of land situate in the Ward of Diego Martin in the County of St. George in the Island of Trinidad and bounded on the— North: by Fort George Road and land belonging to N.H.A. South: by Western Main Road East: partly by land belonging to the Roman Catholic Church and partly by land belonging to the Port-of-Spain Corporation West: by land belonging now or formerly to Mrs. C. Tom.
	St. Ann's Hospital		All and singular that piece or parcel of land situate in the Ward of St. Ann's in the County of St. George in the Island of Trinidad and bounded on the— North: partly by State lands and by land now or formerly of Edward Pierre South: by St. Ann's Road, State land and private land East: by Symonds Valley Road and private land West: partly by State land and partly by private land.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-West Regional Health Authority— <i>Cont'd</i>	Port-of-Spain General Hospital		All and singular that piece or parcel of land situate in the City of Port-of-Spain in the County of St. George in the Island of Trinidad and bounded on the— North: partly by State lands and lands now or formerly of Bella Kernaham South: by Belmont Circular Road East: by St. Ann's River West: partly by Holy Name Convent and School and by Charlotte Street.
North-Central Regional Health Authority	St. Helena Health Centre	11, 319 s.f. Lot 52	All and singular that piece or parcel of land situate at St. Helena Village, St. Helena, in the Ward of Cunupia, in the County of Caroni in the Island of Trinidad, and bounded on the— North: by a Drain Reserve South: by Caroni South Bank Road East: by Lot No. 53 West: by a Drain Reserve

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority	Flanagin Town Health Centre		All and singular that piece or parcel of land situate at Main Road, Flanagin Town in the Ward of Montserrat in the County of Caroni in the Island of Trinidad, and bounded on the— North: by Caparo Valley Road South: by State lands East: by State lands West: by State lands.
	Tabaquite Health Centre		All and singular that piece or parcel of land situate at Tabaquite Main Road, Tabaquite in the Ward of Montserrat in the County of Caroni in the Island of Trinidad and numbered lots 3, 4, 10 and 11 on Plan E. B. 116 and bounded and abutted as shown thereon.
North-Central Regional Health Authority	Las Lomas Health Centre		All and singular that piece or parcel of land situate at Main Road, Las Lomas No. 1 in the Ward of Cunupia in the County of Caroni, in the Island of Trinidad and bounded on the— North: by lands leased to Las Lomas Consumer Co-op.,

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	Las Lomas Health Centre — <i>Cont'd</i>		South: by a Road Reserve East: by Las Lomas Road West: by a Recreation Ground.
South-West Regional Health Authority	Todds Road Health Centre	10,000 s.f.	All and singular that piece or parcel of land situate at Fletcher Road, off Todds Road, in the Borough of Chaguanas, in the County of Caroni, in the Island of Trinidad and bounded on the— North: by a School South: by lands of R. A. Arneaud East: by lands of R. A. Arneaud West: by a Recreation Ground.
	Freeport Health Centre	Approx. 1a. 3r. 0p.	All and singular that piece or parcel of land situate at St. Mary's Junction, Freeport, in the Borough of Chaguanas, in the County of Caroni, in the Island of Trinidad, and bounded on the— North: by Southern Main Road

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Freeport Health Centre — <i>Cont'd</i>	Approx. 1a. 3r. 0p.	South: by Freeport Mission Road East: by Calcutta Road No. 2 West: by lands now or formerly of Mahabir.
North-Central Regional Health Authority	Eric Williams Medical Sciences Complex		All the buildings and facilities for the delivery of health care, including veterinary and dental services, training of persons and research in medicine, veterinary medicine, dentistry, pharmacy, nursing, bio- medical and health science fields and related ancillary and supportive fields, the administration building and all equipment, facilities and fittings and other buildings situate on those parcels and land delineated and shown coloured pink as 1 and 2 on the Plan signed by the Director of Surveys on the 26th day of April, 1989 and filed in the Vault of the Survey Department, Red House, as Cadastral Sheet B. 17. L, O & P,

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	Eric Williams Medical Sciences Complex — <i>Cont'd</i>		All and singular those contiguous pieces or parcels of land situate at St. Augustine, partly in the Wards of St. Ann's and Tacarigua, Trinidad, first thereof comprising 35.3543 hectares be the same more or less and the second thereof comprising 10.3144 hectares be the same more or less and together bounded on the— North: partly by lands of UWI and partly by the Priority Bus Route (PTSC), partly by other lands of UWI now WASA and partly by State lands. South: by a Road Reserve 8.05 metres wide East: partly by lands of UWI now WASA West: by lands of UWI and which said pieces or parcel of land are delineated and shown coloured pink

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	Eric Williams Medical Sciences Complex — <i>Cont'd</i>		as 1 and 2 on the Plan signed by the Director of Surveys on the 26th day of April, 1989 and filed in Vault in the Survey Department, Red House, as Cadastral Sheet B.17. L, O & P.
	Cunupia Health Centre	845.1 s.f.	All and singular that piece or parcel of land situate at Latchu Trace, off Chin Chin Road, in the Borough of Chaguanas in the County of Caroni in the Island of Trinidad and bounded on the— North: by Lot No. 14 of Latchu Trace Housing Development South: partly by Road Reserve East: by Latchu Crown Trace West: by State lands allocated for Recreation Ground.

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THIRD SCHEDULE—Continued

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	Arima District Hospital and Health Centre		All and singular that piece or parcel of land situate in the Borough of Arima in the County of St. George in the Island of Trinidad and bounded on the— North: by Eastern Main Road South: partly by a Road Reserve, partly by Seventh Day Adventist Cemetery, Anglican Cemetery and Private land East: by Railway Street West: by Private land.
	Caura Chest Hospital	20,216 s.f.	All and singular that piece or parcel of land situate in the Ward of Tacarigua in the County of St. George in the Island of Trinidad and bounded on the— North: by land forming part of the El Dorado Estate South: by Caura Royal Road East: by land forming part of the El Dorado Estate West: by Caura Royal Road and El Dorado Estate.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	Arouca Health Centre	7,154 s.f.	All and singular that piece or parcel of land situate at New Golden Grove Road and George Street in the Ward of Tacarigua in the County of St. George, in the Island of Trinidad and bounded on the— North: by George Street South: by State lands (Golden Grove Prisons) East: by State lands (Golden Grove Prisons) West: by Golden Grove Road.
	Monte Grande Health Centre		All and singular that piece or parcel of land situate at Child Welfare Street in the Ward of Tacarigua in the County of St. George in the Island of Trinidad and bounded on the— North: by Priority Bus Route South: by Bazadah Road East: by State land leased to Clarence Skeate West: by Old Day Nursery.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority	Talparo Health Centre	20,517 s.f.	All and singular that piece or parcel of land situate at Talparo Road in the Ward of San Rafael in the County of St. George in the Island of Trinidad and bounded on the— North: by Talparo Road and Old Talparo Road South: by State land East: by Old Talparo Road West: by Talparo Road.
North-Central Regional Health Authority	San Rafael Health Centre	0.783 acres	All and singular that piece or parcel of land situate at Caroni Road, in the Ward of San Rafael in the County of St. George in the Island of Trinidad and bounded on the— North: by Caroni Road South: by Government Quarters (State lands) East: by Tunapuna River West: by Caroni Road.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	Blanchisseuse Health Centre	279.8 m <sup>2</sup>	All and singular that piece or parcel of land situate at Paria Main Road, in the Ward of Blanchisseuse in the County of St. George in the Island of Trinidad and bounded on the— North: by Paria Main Road South: by Alfred Palmer East: by Alfred Palmer West: by Lionel Oliver.
	Brasso Seco Health Centre		All and singular that piece or parcel of land situate at Brasso Seco Road in the Ward of Blanchisseuse in the County of St. George in the Island of Trinidad and bounded on the— North: by Madamas and Brasso Seco Road South: by lands of Jose P. Calderon East: by Madamas Road West: by lands of Michel de Freitas.
South-West Regional Health Authority	Claxton Bay Health Centre	33,362 s.f.	All and singular that piece or parcel of land situate at Southern Main Road in the Ward of Pointe-a-Pierre in the County of Victoria in the Island of Trinidad and bounded on the— North: by land reserve for a school,

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Claxton Bay Health Centre — <i>Cont'd</i>	33,362 s.f.	South: by Southern Main Road East: by Access Road West: by land now or formerly of Miriam Nathaniel.
	Gran Couva Health Centre		Acquired by private treaty R.D. 8264/74 L & S Bk. 978/109.
	Couva Hospital and Health Centre		All and singular that piece or parcel of land in the Ward of Couva in the County of Caroni in the Island of Trinidad and bounded on the— North: by Extension Street East: by Bryce Street known as Hospital Street West: by De Gannes Street.
North-Central Regional Health Authority	Tacarigua Health Centre		All and singular that piece or parcel of land situate in the Ward of Tacarigua in the County of St. George in the Island of Trinidad and bounded on the— North: by land of Carmelia Roopnarine South: by Brown Trace East: by El Dorado Road West: by land of Cipriani Lewis.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	Tunapuna Health Centre		All and singular that piece or parcel of land situate in the Ward of Tacarigua in the County of St. George in the Island of Trinidad (shown in L & S Bk. 1103 Folio 11) and bounded on the— North: by a drain South: by Settlement Road East: by Settlement Road West: by Settlement Road.
	Hugh Hill		All and singular that piece or parcel of land situate in the Ward of Cunupia in the County of Caroni in the Island of Trinidad and bounded on the— North: by Buccannan Street South: by State lands East: by Private land West: by Private land.
	La Horquetta Health Centre		All and singular that piece or parcel of land situate in the Ward of Arima in the County of St. George in the Island of Trinidad and bounded on the— North: by La Horquetta Police Station

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
North-Central Regional Health Authority— <i>Cont'd</i>	La Horquetta Health Centre— <i>Cont'd</i>		South: by Jacaranda Road East: by De Freitas Boulevard West: by the Post Office.
	Maloney Health Centre		All and singular that piece or parcel of land situate in the Ward of Tacarigua in the County of St. George in the Island of Trinidad and bounded on the— North: by Maloney Vocational Centre South: by Flamingo Boulevard East: by Euphoria Avenue West: by Maloney Post Office.
Eastern Regional Health Authority	Sans Souci Health Centre	9,414 s.f.	All and singular that piece or parcel of land in the Ward of Toco in the County of St. David in the Island of Trinidad and bounded on the— North: by lands now or formerly of Gordon Plantation Ltd. South: partly by Paria Road and Sans Souci River East: by the Sans Souci River West: by Paria Road.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Toco Health Centre		All and singular that piece or parcel of land on Toco Main Road in the Ward of Toco in the County of St. David in the Island of Trinidad and bounded on the— North: by Heirs of Moniquette South: by Tron Road East: by Tron Road West: by Carvien Moniquette.
	Cumana Health Centre		All and singular that piece or parcel of land on Toco Main Road in the Ward of Toco in the County of St. David in the Island of Trinidad and bounded on the— North: by Anglais Road South: by Road Reserve East: by Toco Road West: by Anglais Road.
	Matelot Health Centre	17,990 s.f.	All and singular that piece or parcel of land in the Ward of Toco in the County of St. David in the Island of Trinidad and bounded on the— North: by State lands South: by Paria Main Road

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Matelot Health Centre— <i>Cont'd</i>		East: by Lot 2 West: partly by Paria Main Road and by lands of Isault S. Leongchin.
	Grande Riviere Health Centre	10,066 s.f.	All and singular that piece or parcel of land in the Ward of Toco in the County of St. David in the Island of Trinidad and bounded on the— North: by Gordon Plantations Limited now Mohammed South: by Gordon Plantations Limited now Mohammed East: by Hosang Street West: by Gordon Plantations Limited now Mohammed.
	Cumuto Health Centre		All and singular that piece or parcel of land in the Ward of Tamana in the County of St. David in the Island of Trinidad and bounded on the— North: by a cemetery and partly by land now or formerly leased to Salim Shah

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Cumuto Health Centre— <i>Cont'd</i>		South: by land now or formerly leased to J. A. Lee  East: by Cumuto Road West: by Long Stretch Reserve.
	Coryal Health Centre	13,110 s.f.	All and singular that piece or parcel of land in the Ward of Tamana in the County of St. David in the Island of Trinidad and bounded on the— North: by lands now or formerly of George F. Huggins & Co. Ltd. South: by Cumuto Main Road East: by lands now or formerly of George F. Huggins & Co. Ltd. West: by lands now or formerly of George F. Huggins & Co. Ltd.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Matura Health Centre	0a. 3r. 26p.	All and singular that piece or parcel of land in the Ward of Matura in the County of St. David in the Island of Trinidad and bounded on the— North: by lands of Mary J. Milne Gordon South: by Toco Main Road East: partly by lands formerly of Mary J. Gordon and now John Henry Apock West: by lands of Mary J. Milne Gordon.
	Sangre Grande Health Centre	8,940 s.f.	All and singular that piece or parcel of land in the Ward of Manzanilla in the County of St. Andrew in the Island of Trinidad and bounded on the— North: by Lot 254 South: by Lot 236 West: by Lots 253, 245 and 234 East: by Henderson Street.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Manzanilla Health Centre	0a. 1r. 17p.	All and singular that piece or parcel of land in the Ward of Manzanilla in the County of St. Andrew in the Island of Trinidad and bounded on the— North: partly by a Recreation ground and a Road Reserve South: by Eastern Main Road East: by a Recreation Ground West: by lands leased to Andrew Emmands.
	Valencia Health Centre	10,118 s.f.	All and singular that piece or parcel of land in the Ward of Valencia in the County of St. Andrew in the Island of Trinidad and bounded on the— North: by State land South: by a Road Reserve East: by lands now or formerly of the State West: by a Road Reserve.

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THIRD SCHEDULE—Continued

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Guayaguayare Health Centre	0a. 3r. 22p.	All and singular that piece or parcel of land situate at Mayaro-Guayaguayare Road in the Ward of Guayaguayare in the County of Mayaro in the Island of Trinidad and bounded on the— North: by land now or formerly of Eugenia South: by the Mayaro-Guayaguayare Road East: partly by land now or formerly of Eugenia and Mayaro-Guayaguayare Road West: by land belonging now or formerly to Vierra.
	Rio Claro Health Centre	1a. 0r. 10p.	All and singular that piece or parcel of land situate at De Verteuil Street in the Ward of Cocal in the County of Nariva in the Island of Trinidad and bounded on the— North: by a Road Reserve 50 lks wide South: by a Road Reserve East: by De Verteuil Street West: by lands now or formerly of the Incorporated Trustees of the Presbyterian Church.

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Biche Health Centre		All and singular that piece or parcel of land situate at Cunapo Southern Road in the Ward of Cocal in the County of Nariva in the Island of Trinidad and bounded on the— North: by the Cunapo Southern Road South: by Ogear Street East: by lands occupied by T.S.T.T. West: by a Road Reserve.
	Brothers Road Health Centre	0a. 3r. 39p.	All and singular that piece or parcel of land situate at Railway Road and Torrib-Tabaquite Road in the Ward of Charuma in the County of Nariva in the Island of Trinidad and bounded on the— North: by Torrib-Tabaquite Road South: partly by Lot 124A and partly by a Recreation Ground East: partly by Torrib-Tabaquite Road and partly by a Recreation Ground West: partly by W & H Reserve and Lot 124.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Sangre Grande Ext. Care Centre	1a. 2r. 39p.	All and singular that piece or parcel of land situate in the Ward of Manzanilla in the County of St. Andrew in the Island of Trinidad and bounded on the— North: by lands now or formerly of Katwaroo Mahadayah South: by lands reserved for Sangre Grande District Hospital East: by lands reserved for Sangre Grande District Hospital.
	Mayaro District Hospital	0a. 0r. 14p.	All and singular that piece or parcel of land situate in the Ward of Guayaguayare in the County of Mayaro in the Island of Trinidad and bounded on the— North: by lands now or formerly of the Heirs of Baptiste Chrystophe South: by Naparima- Mayaro Road East: by a Road Reserve West: by a Road Reserve.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Eastern Regional Health Authority— <i>Cont'd</i>	Sangre Grande County Hospital		All and singular that piece or parcel of land situate in the Ward of Manzanilla in the County of St. Andrew in the Island of Trinidad and bounded on the— North: by Katwaroo Trace and lands reserved for the Ministry of Health South: by a Road Reserve East: by Ojoe Road West: by land leased to Sanatan Dharma Maha Sabha.
South-West Regional Health Authority	Debe Health Centre		All and singular that piece or parcel of land situate at San Fernando-Siparia-Erin Road in the Ward of Naparima in the County of Victoria in the Island of Trinidad and bounded on the— North: by State lands East: by lands now or formerly of Jaggai West: by Wellington-Debe Road.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Gasparillo Health Centre	10,000 s.f.	All and singular that piece or parcel of land situate at Church Street, in the Ward of Savana Grande in the County of Victoria in the Island of Trinidad and howsoever abutted and bounded.
	Penal Health Centre	11,919 s.f.	All and singular that piece or parcel of land situate at Market Street, Siparia-Erin Road, Penal in the Ward of Siparia in the County of St. Patrick in the Island of Trinidad and howsoever abutted and bounded.  L & S Bk. 1066/142 refers.
	Cedros Health Centre		All and singular that piece or parcel of land situate at Bonasse Village, Cedros in the Ward of La Brea in the County of St. Patrick in the Island of Trinidad and howsoever abutted and bounded.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Pleasantville Health Centre		All and singular that piece or parcel of land situate at Chaconia Avenue, Pleasantville in the Ward of Naparima in the County of Victoria in the Island of Trinidad and howsoever abutted and bounded.
	Fullerton Health Centre	10,000 s.f.	All and singular that piece or parcel of land situate at Fullerton Road in the Ward of Cedros in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by land now or formerly of Lochmaben but now of Wilfred Louis Alston South: by Fullerton Road East: by lands now or formerly of Dallah West: by lands now or formerly of Wilfred Louis Alston.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Fyzabad Health Centre	0.525 acres	<p>All and singular that piece or parcel of land situate at Fyzabad Main Road, Fyzabad in the Ward of Siparia in the County of St. Patrick in the Island of Trinidad and bounded on the—</p> <p>North: by Fyzabad Road South: by Delhi Settlement Road</p> <p>East: by lands now or formerly of Canadian Mission</p> <p>West: by Fyzabad Road.</p> <p>All and singular that piece or parcel of land situate in the Ward of La Brea in the County of St. Patrick in the Island of Trinidad and bounded on the—</p> <p>North: by Clifton Hill Estate, now or formerly Trintoc</p> <p>South: partly by Volunteer Road and partly by Furlonge Street</p>

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Fyzabad Health Centre— <i>Cont'd</i>	0.525 acres	East: by Volunteer Road West: by Clifton Hill Estate now or formerly Trintoc.
	Granville Health Centre		All and singular that piece or parcel of land situate at Main Road, Granville in the Ward of Cedros in the County of St. Patrick in the Island of Trinidad and howsoever abutted and bounded.
	Huberts- town (Guapo) Health Centre	14,562 s.f.	All and singular that piece or parcel of land situate at Young Street, Huberts- town, Guapo in the Ward of La Brea in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by State lands South: by Young Street East: by Landreth Street West: by Lot No. 7.

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THIRD SCHEDULE—Continued

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Belle Vue Health Centre		All and singular that piece or parcel of land situate at Southern Main Road and forming part of land leased to Texaco Trinidad Inc. in the Ward of Cedros in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by lands now or formerly of Texaco Trinidad Inc. South: by Southern Main Road East: by lands now or formerly of Belle Vue Estate West: by lands now or formerly of Anoopiah.
	Bonasse Health Centre	4a. 2r. 38p.	All and singular that piece or parcel of land situate at Bonasse Village, Cedros in the Ward of Cedros in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by State lands East: by St. Marie Estate West: by St. Marie Road.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Chatham Health Centre	1a. 3r. 0p.	All and singular that piece or parcel of land situate at Beach Road, Chatham in the Ward of Cedros in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by lands now or formerly of John A. Matthew South: partly by lands now or formerly of John A. Matthew and Chatham Road East: by lands now or formerly of John A. Matthew West: partly by lands now or formerly of John A. Matthew and Chatham Road.
	Icacos Health Centre		All and singular that piece or parcel of land situate at Icacos Village, Icacos in the Ward of Cedros in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by State lands South: by Inland Road

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THIRD SCHEDULE—Continued

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Icacos Health Centre— <i>Cont'd</i>		East: by lands now or formerly of Alfred William West: by Icacos Savannah Road.
	La Brea Health Centre		All and singular that piece or parcel of land situate at New Land, La Brea in the Ward of La Brea in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by Lot No. 3 South: by lands now or formerly of Texaco Trinidad Inc. East: by lands now or formerly of Texaco Trinidad Inc. West: by La Brea Village Road.
	Oropouche Health Centre	7,072 s.f.	All and singular that piece or parcel of land situate at Fyzabad Road, St. Mary's Village, Oropouche in the Ward of Siparia in the

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Oropouche Health Centre— <i>Cont'd</i>	7,072 s.f.	County of St. Patrick in the Island of Trinidad and bounded on the— North: partly by lands now or formerly of S. Partap and Edoo South: partly by lands now or formerly of S. Partap and Siparia-Erin Road East: partly by lands now or formerly of Edoo and Siparia-Erin Road West: partly by lands now or formerly of S. Partap.
	San Fernando General Hospital	32a. 1r. 26p.	All and singular that piece or parcel of land situate in the City of San Fernando in the County of Victoria in the Island of Trinidad and bounded on the— North: by lands now or formerly of T.G.R. South: by the Children's Convalescent Home

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	San Fernando General Hospital— <i>Cont'd</i>	32a. 1r. 26p.	land leased to Naparima Club, land leased to Naparima Bowl, land leased to Promenade Tennis Club  East: by Chancery Lane West: by lands now or formerly of T.G.R.
	Erin Health Centre		All and singular that piece or parcel of land in the Ward of Erin in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by lands of Andre Blondel South: by heirs of S. Mejias East: by lands of Andre Blondel West: partly by Erin Road and lands of Andre Blondel.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Point Fortin Health Centre		All and singular that piece or parcel of land situate at Techier Main Road, Point Fortin in the Ward of La Brea in the County of St. Patrick in the Island of Trinidad and howsoever abutted and bounded.
	Point Fortin Extended Care Facility		All and singular that piece or parcel of land situate at Warden Road, Point Ligoure, Point Fortin in the Ward of La Brea in the County of St. Patrick in the Island of Trinidad and howsoever abutted and bounded.
	Princes Town Hospital and Health Centre		All and singular that piece or parcel of land situate in the Ward of Savana Grande in the County of Victoria in the Island of Trinidad and bounded on the— North: by private lands South: partly by lands of Mohammed Ali and Circular Street East: by Circular Road

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Princes Town Hospital and Health Centre— <i>Cont'd</i>		West: by lands of E. Baptiste and Rajcoomar.
	Siparia Health Centre		All and singular that piece or parcel of land situate in the Ward of Siparia in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by lands of S.W. Adam South: by San Fernando- Siparia-Erin Road East: by Grell Street West: by State lands.
	Palo Seco Health Centre		All and singular that piece or parcel of land situate in the Ward of Erin in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by lands formerly of Trinidad Petroleum Development Company

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Palo Seco Health Centre— <i>Cont'd</i>		South: by San Fernando- Siparia-Erin Road East: by lands formerly of Trinidad Petroleum Development Company West: by State lands.
	Indian Walk Health Centre	0a. 2r. 6p.	All and singular that piece or parcel of land situate in the Ward of Ortoire in the County of Victoria in the Island of Trinidad and bounded on the— North: by Private Lands South: by State lands East: by State lands West: by Moruga Road.
	Lengua Health Centre	7,130 s.f.	All and singular that piece or parcel of land situate in the Wards of Naparima and Savana Grande in the County of Victoria in the Island of Trinidad and bounded on the— North: partly by Siparia Road and Inverness Estate South: by Siparia Road East: by Siparia Road West: by Old Siparia Road.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Marabella Health Centre	12,000 s.f.	All and singular that piece or parcel of land situate in the Ward of Naparima in the County of Victoria in the Island of Trinidad and bounded on the— North: by lands of Marabella South: Partly by lands of Marabella and partly by a Road Reserve East: partly by lands of Marabella and partly by a Road Reserve West: by lands of Marabella.
	Moruga Health Centre		All and singular that piece or parcel of land situate in the Ward of Moruga in the County of Victoria in the Island of Trinidad and bounded on the— North: by Harris Street South: by Private Lands East: by State lands West: by Road to the Mission.
	Rochard Douglas Health Centre	5,195 s.f.	All and singular that piece or parcel of land situate in the Ward of Savana Grande in the County of Victoria in the Island of Trinidad and bounded on the— North: by State lands

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Rochard Douglas Health Centre— <i>Cont'd</i>	5,195 s.f.	South: by Rochard Douglas Road East: by the Presbyterian Church West: by State lands.
	Roy Joseph Health Centre		All and singular that piece or parcel of land situate in the City of San Fernando in the County of Victoria in the Island of Trinidad and bounded on the— North: by lands of the National Housing Authority South: by State lands East: by Private Lands West: by Roy Joseph Street.
	Ste. Madeleine Health Centre	2a. 1r. 18p.	All and singular that piece or parcel of land situate in the Ward of Naparima in the County of Victoria in the Island of Trinidad and bounded on the— North: partly by a road and partly by Private Lands South: partly by a Road Reserve and Petite Morne Estate East: partly by a road and partly by Petite Morne Estate West: by Private Lands.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Tableland Health Centre		All and singular that piece or parcel of land situate in the Ward of Ortoire in the County of Victoria in the Island of Trinidad and bounded on the— North: by State lands South: by Naparima-Mayaro Road East: by State lands West: by State lands.
	Whiteland Health Centre	1a. Or. 38p.	All and singular that piece or parcel of land situate in the Ward of Pointe-a-Pierre in the County of Victoria in the Island of Trinidad and bounded on the— North: partly by a Road Reserve and State lands South: by State lands East: Partly by a Road Reserve and State lands West: by State lands.
	Williamsville Health Centre	24,240 s.f.	All and singular that piece or parcel of land in the Ward of Savana Grande in the County of Victoria in the Island of Trinidad and bounded on the— North: by Caroni lands South: by Caroni lands East: by Caroni lands West: by Guaracara-Tabaquite Road.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
South-West Regional Health Authority— <i>Cont'd</i>	Penal Rock Road Health Centre		All and singular that piece or parcel of land situate in the Ward of Siparia in the County of St. Patrick in the Island of Trinidad and bounded on the— North: by Penal Rock Road South: by Private Lands East: by lands of K. Singh West: by lands of Soolal Madeo and Singh Rampersad.
	La Romain Health Centre		All and singular that piece or parcel of land situate in the Ward of Naparima in the County of Victoria in the Island of Trinidad and bounded on the— North: partly by Zanda Lane and partly by Lot No. 3 South: by a Road Reserve East: Partly by a Road Reserve and partly by Lot No. 3 West: partly by Zanda Lane and partly by Lot No. 7.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority	Scarborough Health Centre	15,807 s.f.	All and singular that piece or parcel of land situate at Robinson Street, Scarborough in the Island/Ward of Tobago in the Town of Scarborough and bounded on the— North: by land reserved for a Fire Station South: by land reserved for the Coterie of Social Workers East: partly by Robinson Street and partly by a Private Burial Ground West: by Bacolet Street and lands reserved for a Fire Station.
	Castara Health Centre	0a. 1r. 38p.	All and singular that piece or parcel of land situate at Windward Road, Speyside, in the Island/Ward of Tobago in the Parish of St. David, and bounded on the— North: partly by private lands now or formerly of L. C. Wharton and partly by Private Lands now or formerly of Joseph Frazer

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Castara Health Centre— <i>Cont'd</i>	0a. 1r. 38p.	South: partly by Private Lands now or formerly of Simon Williams and partly by the Old River Bed and intersected by the Castara River  East: partly by Private Lands now or formerly of Joseph Frazer, Aaron Manswell and Henrietta Sterling now Fedelia Davis  West: by the sea.
	Speyside Health Centre	0a. 2r. 11p.	All and singular that piece or parcel of land situate at Windward Road, Speyside in the Island/Ward of Tobago in the Parish of St. John and bounded on the— North: partly by Windward Road and Speyside Trace South: partly by land of Maggie L. Tucker and Speyside Trace East: by Windward Road West: by Speyside Trace.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Moriah Health Centre	0a. 0r. 17p.	All and singular that piece or parcel of land situate at Northside Road, Moriah in the Island/Ward of Tobago in the Parish of St. David, and bounded on the— North: partly by a Right of Way and partly by lands of Amy Gordon formerly William Sampson South: partly by a track and partly by lands of Amy Gordon formerly William Sampson East: by Amy Gordon formerly William Sampson West: partly by Northside Road and partly by a Right of Way.
	Parlatuvier Health Centre	7,515 s.f.	All and singular that piece or parcel of land situate at River Road, Parlatuvier, in the Island/Ward of Tobago in the Parish of St. John, and bounded on the— North: by Northside Road

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Parlatuvier Health Centre— <i>Cont'd</i>	7,515 s.f.	South: by Private Lands formerly owned by Andrew Chance  East: partly by Private Lands formerly owned by Basil Phillip and Andrew Chance  West: by Private Lands formerly owned by Basil Phillip.
	Roxborough Health Centre	0a. 1r. 04p.	All and singular that piece or parcel of land situate in the Island/Ward of Tobago in the Parish of St. Paul and bounded on the—  North: partly by Roxborough Estate and partly by Windward Road  South: by Private Lands formerly owned by Andrew Chance  East: partly by Windward Road and partly by State lands  West: by Roxborough Estate.

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Mason Hall Health Centre	0a. 2r. 0p.	All and singular that piece or parcel of land situate in the Island/Ward of Tobago in the Parish of St. George and bounded on the— North: by Adelphy Estate South: by Mason Hall Government School East: partly by Adelphy Estate and intersected by a River Reserve West: by State lands.
	Charlotteville Health Centre	Approx. <sup>1</sup> / <sub>4</sub> acre	All and singular that piece or parcel of land situate in the Island/Ward of Tobago in the Parish of St. John, and bounded on the— North: by a Road Reserve South: by Nurses Quarters East: by State lands West: by an access Road Reserve.
	Plymouth Health Centre	12,603 s.f.	All and singular that piece or parcel of land situate at Commissioner and Chatham Streets, Plymouth, in the Island/Ward of Tobago in

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Plymouth Health Centre— <i>Cont'd</i>	12,603 s.f.	the Parish of St. David and bounded on the— North: by Chatham Street South: by South Street East: by Trinidad and Tobago Welfare West: by Commissioner Street.
	Pembroke Health Centre	9,540 s.f.	All and singular that piece or parcel of land situate at Windward and Congo Hill Roads, Pembroke in the Island/Ward of Tobago in the Parish of St. Mary and bounded on the— North: by Windward Road South: by Congo Hill Road East: by State lands West: by State lands.
	Mount St. George Health Centre		All and singular that piece or parcel of land situate at 1, Village Street, Mount St. George in the Island/Ward of Tobago in the Parish of St. George and bounded on the— North: by Mount St. George Village Street

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Mount St. George Health Centre— <i>Cont'd</i>		South: by lands of Harrison Phillip East: by lands of T. Lawrence West: by lands now or formerly of Robert Jack.
	Buccoo Health Centre	8a. 3r. 10p.	All and singular that piece or parcel of land situate at Buccoo Main Road and Buccoo Village in the Island/Ward of Tobago in the Parish of St. Patrick and bounded on the— North: by Private Lands South: by Buccoo Primary School East: by School Street West: by Private Lands.
	Delaford Health Centre		All and singular that piece or parcel of land situate at Windward Road, Louis d'Or, Delaford in the Island/Ward of Tobago in the Parish of St. Paul and bounded on the— North: by Louis d'Or Estate South: by Louis d'Or Estate East: by Windward Road West: by Louis d'Or River.

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REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Tobago Hospital		All and singular that piece or parcel of land situate in the Island/Ward of Tobago in the Parish of St. Andrew and bounded on the— North: partly by Fort Main Road and partly by State lands South: by State lands East: by State lands West: by State lands.
	Belle Garden Health Centre		All and singular that piece or parcel of land situate in the Island/Ward of Tobago in the Parish of St. Mary and bounded on the— North: by Belle Garden Estate South: by Belle Garden Bay Road East: by Belle Garden Estate West: by Windward Road.
	Bethel Health Centre		All and singular that piece or parcel of land situate in the Island/Ward of Tobago in the Parish of St. Andrew and bounded on the— North: by lands of Romeo,

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**THIRD SCHEDULE—Continued**

REGIONAL HEALTH AUTHORITIES	PROPERTIES VESTED		
	Name	Acreage	Description
Tobago Regional Health Authority— <i>Cont'd</i>	Bethel Health Centre — <i>Cont'd</i>		South: by lands of Belle James and others East: by lands of Belle James and others West: by Bethel Crown Trace.
	Les Coteaux		All and singular that piece or parcel of land situate in the Island/ Ward of Tobago in the Parish of St. David and bounded on the— North: by Arnos Vale Road South: by Private lands East: by Les Coteaux Community Centre West: by Private lands.
	Canaan/Bon Accord Health Centre	3,300 s.f.	All and singular that piece or parcel of land situate in the Island/Ward of Tobago in the Parish of St. Patrick and bounded on the— North: by Mora Avenue East South: by Milford Road East: by Lot 3 West: by Lot 1.

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**FOURTH SCHEDULE**

Section 2.

**PART I**

All the buildings and facilities for the delivery of health care, including veterinary and dental services, training of persons and research in medicine, veterinary medicine, dentistry, pharmacy, nursing, bio-medical and health-science fields and related ancillary and supportive fields, the administration building and all equipment, facilities and fittings and other buildings situate on those parcels of land delineated and shown coloured pink as 1 and 2 on the plan signed by the Director of Surveys on the 26th day of April, 1989 and filed in the Vault of the Survey Department, Red House, as Cadastral Sheet B. 17. L. O & P .

**PART II**

All and Singular those contiguous pieces or parcels of land situate at St. Augustine partly in the Wards of St. Ann's and Tacarigua, Trinidad, First Thereof comprising 35.3543 hectares be the same more or less and The Second Thereof comprising 10.3144 hectares be the same more or less and together bounded on the North partly by lands of The University of the West Indies partly by the Priority Bus Route (P.T.S.C.) partly by other lands of The University of the West Indies now Water and Sewerage Authority (WASA) and partly by State lands on the East partly by lands of the University of the West Indies now Water and Sewerage Authority (WASA) and partly by State lands and by a road reserve 8.05 metres wide on the South by a road reserve 8.05 metres wide and on the West by lands of the University of the West Indies and which said pieces or parcels of land are delineated and shown coloured pink as 1 and 2 on the plan signed by the Director of Surveys on the 26th day of April, 1989 and filed in the Vault of the Survey Department, Red House, as Cadastral Sheet B.17. L. O & P.

**SUBSIDIARY LEGISLATION**

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**REGIONAL HEALTH AUTHORITIES  
(CONTRACTING FOR GOODS AND SERVICES)  
REGULATIONS**

ARRANGEMENT OF REGULATIONS

**REGULATION**

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4/1995.  
[10/2013].

**REGIONAL HEALTH AUTHORITIES (CONTRACTING  
FOR GOODS AND SERVICES) REGULATIONS**

*made under section 35(b)*

**PART I**

**PRELIMINARY**

- Citation.           **1.** These Regulations may be cited as the Regional Health Authorities (Contracting for Goods and Services) Regulations.
- Application.       **2.** These Regulations apply to the Regional Health Authorities established by the Regional Health Authorities Act (hereinafter called “the Act”).
- Interpretation.   **3.** In these Regulations—
- “Authority” means a Regional Health Authority established under section 4 of the Act;
  - “business entity” includes a sole proprietorship, company, firm and partnership;
  - “Board” means a Board of Directors constituted under section 7 and the Second Schedule of the Act;
  - “Chairman” means the Chairman of a Board and the Chairman of a Tenders Committee established under regulation 4, as applicable;
  - “Chief Executive Officer” means a Chief Executive Officer appointed under section 10 of the Act;
  - “goods” means materials, products, implements, tools, devices, machinery, equipment, plant and articles of all kinds;
  - “relative” means spouse, father, mother, brother, sister, son, daughter, son-in-law, daughter-in-law, parent of a spouse;
  - “services” includes assistance in doing things or getting things done and includes professional or consultancy services;
  - “Tenders Committee” or “Committee” means a Tenders Committee established by a Board under regulation 4(1) or 4(3);
  - “works” means activities, equipment and other resources related to construction, maintenance and refurbishing of buildings, equipment, plant and facilities of all kinds.

**PART II**

**TENDER COMMITTEE**

4. (1) A Board may establish a Tenders Committee for the purpose of inviting, considering, accepting or rejecting offers in excess of one hundred thousand dollars for the supply of goods or the undertaking of works or services necessary for carrying out the objects of the Authority and for the disposal of surplus or unserviceable goods. Establishment of Committee.

(2) The Tenders Committee established by a Board under regulation 4(1) shall comprise seven members consisting of—

- (a) the Deputy Chairman of the Board who shall be the Chairman of the Tenders Committee and in his absence one of the two other Board members appointed under paragraph (b) shall preside as Chairman;
- (b) two other members of the Board;
- (c) the Chief Executive Officer;
- (d) two employees of the Authority; and
- (e) such other person appointed by the Board.

(3) A Board may establish Tenders Committees for the purpose of inviting, considering, accepting or rejecting offers of one hundred thousand dollars or less for the supply of goods or the undertaking of works and services necessary for carrying out the objects of the Authority and for the disposal of surplus or unserviceable goods, but no Committee, shall for the purpose of purporting to give itself authority to act under this subregulation, subdivide the quantity of goods to be supplied or the works or services to be undertaken into two or more portions so that the value of the portions shall be one hundred thousand dollars or less.

(4) A Committee established under subregulation (3) shall comprise such members as the Board determines.

(5) At the first meeting of a Committee a member shall be appointed to act as Secretary whose duties shall include the organising of the agenda and the circulation of documents.

(6) Tenders Committees established under regulation 4(1) or 4(3) shall submit monthly reports in writing to the Board in

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respect of their activities in relation to the provisions of these Regulations.

Tenure of committee members.

5. (1) The members of the Committee established under regulation 4(1) shall be appointed for a period of no more than three years and shall be eligible for reappointment.

(2) The members of a Committee established under regulation 4(3) shall be appointed for such period as the Board determines and shall be eligible for reappointment.

(3) Where a vacancy arises by reason of death, permanent disability, resignation or termination of appointment, that vacancy may be filled by way of appointment for the unexpired portion of the term of the member whose place is being filled.

(4) A member who is absent without leave for three consecutive meetings is deemed to have vacated his seat.

(5) The Committee is deemed to be properly constituted for all purposes, notwithstanding any defect in the appointment of a member.

Powers of Board or Committee.

6. (1) A Board or a Committee appointed under regulation 4 shall—

- (a) determine whether an invitation to tender should be public or selective and in the case of selective tendering determine which person or business entity should be invited to tender;
- (b) establish such Evaluation Committees as it considers necessary.

(2) A Board or a Committee may, by process of selective tendering purchase goods, works or services for use by the Authority where—

- (a) there is a limitation of sources of supply of goods or works or services;
- (b) the goods are spares or replacement parts for other goods or form part of a system already in use by the Authority;
- (c) the goods, works or services are—
  - (i) proprietary or specialty products; or

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- (ii) supplied or disposed of on a repetitive basis; or
- (d) such goods form part of the Authority's inventory of stock items, the replenishment of which is repetitive and cost effectively negotiable at each point of replenishment.

(3) Where the Committee appointed under regulation 4(1) proposes to award a contract, the value of which is one million dollars or more the Committee shall seek the prior approval of the Board, but no Committee shall, for the purpose of avoiding the stipulations of this subregulation, subdivide the quantity of the goods to be supplied or the works or services to be undertaken into two or more portions so that the value of the portions is less than one million dollars.

(4) The Board with the approval of the Minister may, by resolution, vary the limit of one million dollars given in subregulation (3).

**7.** At any meeting of a Committee established under regulation 4(1) or for the purpose of voting on papers in circulation, two Board members, one of whom shall be the Chairman of the Tenders Committee, and two other members shall constitute a quorum. Quorum.

**8. (1)** A Board or a Committee shall meet as often as is necessary or expedient for the transaction of business. Meetings.

(2) The Chairman shall fix the date, time and place at which meetings shall take place and may call special meetings for the consideration of any urgent matter.

(3) The notice and agenda of a meeting shall be circulated at least forty-eight hours before the time fixed for the meeting, unless the Chairman determines otherwise.

(4) Every item of business to be considered by a Board or a Committee shall be set out in the agenda.

**9.** In cases of emergency, the Chairman or in his absence his alternate Board member of the Tenders Committee or in the absence of them both, the Chief Executive Officer shall be empowered, Emergencies.

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without inviting tenders, to authorise the award of contracts for the supply of any goods or the undertaking of any works or services necessary for the expeditious handling of such emergency, the total cost of which does not exceed three hundred thousand dollars, and when any such action is taken it must be reported to the Board or Committee at the next succeeding meeting.

Decisions of a Board or Committee.

**10.** (1) The decision of a Board or Committee shall be taken at a meeting or where a decision is needed but a meeting cannot be convened, opinions shall be solicited and votes taken by circulation amongst members of the papers relevant to the matter under consideration.

(2) Where papers are circulated amongst members, a member may request that the Chairman reserves the matter for discussion at the next meeting.

(3) A response to a circulation of papers under subregulation (1) shall be as valid as if made in a properly constituted meeting.

(4) A member of a Board or a Tenders Committee who dissents from a decision may request that the Chairman record such dissent and the reason therefor and the Chairman shall so record.

Minutes.

**11.** (1) The minutes of each meeting shall be prepared in proper form, and confirmed by the Board or Committee and certified by the Chairman at the next succeeding meeting.

(2) A copy of the confirmed minutes of the Committee shall be forwarded to the Board and to the Minister within one month of certification.

Disclosure of interest.

**12.** (1) A member of a Board or Tenders Committee who—  
(a) is employed by, or is a member of or has a financial or other vested interest in a business entity; or  
(b) has a relative or whose spouse has a relative who is a member of or has a financial or other vested interest in a business entity,

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where the business entity has submitted a tender for the supply or purchase of goods or for the undertaking of works or services which is the subject of consideration by the Board or Committee, shall disclose the fact and shall not be present at or take part in the consideration or discussion of, or vote on, any question relating thereto.

(2) Where papers are to be circulated under regulation 10(1) the Chairman shall direct that the papers are not circulated to the member, who through declared interest is precluded from taking part in the consideration, discussion and voting on the matter.

(3) If any person fails to comply with the provisions of subregulation (1), he is guilty of an offence and liable on summary conviction to a fine of five hundred dollars, unless he proves that he did not know that a tender for the supply or purchase of goods or for the undertaking of works or services in connection therewith was the subject of consideration by the Board or Tenders Committee.

### PART III

### TENDERS

**13.** (1) Whenever goods or services are required to be supplied to, or works or services are required to be undertaken on behalf of, an Authority, the Chief Executive Officer shall make a written request to the Board or the appropriate Tenders Committee to invite tenders for the supply of the goods or the undertaking of the works or services. Invitation to tender.

(2) The request referred to in subregulation (1) shall precisely describe the goods, works or services in respect of which the request is made.

(3) On receipt of any such request, a Board or a Committee shall either—

- (a) by way of the local or overseas print or electronic media, invite members of the public to submit tenders; or
- (b) invite such person or business entity as may be selected by the Board or Tenders Committee under subregulation 6(1)(a) to submit tenders.

- (4) The invitation to tender shall contain—
- (a) a precise description of the goods required or scope of works or services to be undertaken, and where necessary, the place where and the time when additional information relating thereto may be obtained;
  - (b) the form or manner in which a tender is to be submitted;
  - (c) the date and time within which a tender is to be submitted;
  - (d) the place where and the manner in which a tender is to be submitted;
  - (e) instructions relating to essential documents which must accompany the tender including in the case of a local business entity, an Income Tax Certificate and Value Added Tax Certificate, and in the case of any other business entity, the appropriate certificate of registration to establish the legal identity of the tenderer;
  - (f) instructions with respect to the payment of tender fees and deposits and performance deposits or bonds;
  - (g) the date and time for the opening of tenders;
  - (h) any other relevant matter.

(5) The invitation to tender shall be in such form as a Board or a Committee determines and shall be signed by the Chairman or on his behalf.

Submission of tender.

**14.** (1) A tender shall be made on the appropriate form specified in the invitation to tender and shall be signed by the person submitting the tender or in the case of a business entity, a duly authorised officer and shall be enclosed in a sealed envelope addressed to the Chairman.

(2) A tender shall, where applicable, be accompanied by a valid Income Tax Certificate and Value Added Tax Certificate both confirming that the tenderer has complied with the provisions

of and discharged his or its obligations under the Income Tax legislation and the Value Added Tax legislation, and in the case of a business entity, the appropriate certificate of registration to establish the legal identity of the tenderer.

(3) Any alteration or erasure in a tender shall be initialled by the person submitting the tender or in the case of a business entity a duly authorised officer thereof.

(4) A Board or a Committee may reject any tender which does not comply with any of the provisions of this regulation.

**15.** (1) A Board may require tenderers to pay non-refundable tender fees, in such sums as may be determined by the Board or Committee, prior to collection of tender documents. Tender fees, deposits.

(2) A Board or Committee may require persons desirous of submitting tenders to deposit with the Authority such sum as may be determined by the Board or Committee prior to the submission of tenders.

(3) A Board or Committee may forfeit any sum so deposited under subregulation (2) if—

- (a) the person making the deposit fails to submit a tender;
- (b) the person whose tender is accepted fails or refuses to enter into a formal contract;
- (c) the person submitting a tender withdraws same.

**16.** (1) A Board or Committee shall cause to be kept at its office, or in such other place as in the opinion of the Board or Committee is desirable, specially constructed boxes in which tenders shall be deposited. Tender boxes.

(2) Each box shall be marked “Tenders Box” and may carry any other markings necessary to ensure ready identification by tenderers.

(3) Each box shall be of tamper-proof construction which—

- (a) requires operation of two independent locking mechanisms to open the box; and

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(b) affords quick, easy and positive closing of the box at the appointed time and date.

(4) The key for one lock shall be kept by the Chairman and the key for the other lock by such other member of the Board or Committee as the Board or Committee may direct.

Receipt of tender.

17. (1) A tender shall be placed in a sealed envelope and deposited in the tenders box before the time and closing date specified.

(2) Subject to subregulation (3), a tender shall be regarded as having been received when it has been deposited in the tenders box.

(3) A Board or Committee may consider a tender which does not comply with subregulation (2), including a tender from an overseas supplier where the requirement to deposit tenders in the tenders box is impractical.

(4) A tender submitted under subregulation (3) shall be regarded as having been received when a telefax, telex or postal transmission containing the tender has been received by the Authority.

(5) In order to ensure the confidentiality of tenders submitted pursuant to subregulation (4), upon receipt of such tenders a person nominated by the Board or Committee shall be responsible for depositing them in the tenders box.

(6) A person nominated by a Board or Committee shall be responsible for ensuring that the tender boxes are closed at the time and on the date appointed by the invitation to tender.

(7) The closed tender boxes shall be left in the custody of the nominated person until the time and date fixed for the opening of tenders.

Withdrawal of tender.

18. (1) A tender may be withdrawn by a letter addressed to the Chairman and shall be signed by the person who submitted the tender or a duly authorised officer of the business entity that submitted the tender and shall reach the Chairman before tenders are opened.

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(2) A duly authorised officer of the Board or Committee shall receive such letters of withdrawal and sign for the same, recording the time, date of delivery and name and signature of person delivering the letter of withdrawal.

**19.** (1) On the date and at the time fixed for the opening of tenders, the Chairman and one other member of the Board or Committee shall unlock the box and remove and open the tenders found therein, and every person submitting a tender shall be entitled to be present either personally or through a duly authorised representative at the opening of the tenders box. Opening of tenders.

(2) The persons opening the tenders shall initial the tenders, and shall cause a note to be taken of the names of the tenderers, the tender sums quoted and such further information as the Board or Committee directs.

(3) The tenders shall be placed in a safe place to the satisfaction of the Chairman and shall be kept there until the tenders are considered by the Board or Tenders Committee.

**20.** (1) After the tenders have been opened, a Board or Committee shall consider them. Consideration of tenders.

(2) A Board may establish Evaluation Committees comprising staff of the Authority as well as non-members of staff to assist the Board or Committee in considering and evaluating tenders.

(3) In selecting the tender to be accepted, a Board or Committee shall consider—

- (a) the price quoted;
- (b) the evidence of reliability of performance;
- (c) any warranty or guarantee given;
- (d) technical skills, adequacy of support staff, and financial capability;
- (e) the maintenance or repair service to be provided;
- (f) the compatibility with other goods, works or services used by the Authority;

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- (g) the adequacy of stocks or spares held in Trinidad and Tobago by the tenderer;
- (h) evidence of previous performance of similar work or services;
- (i) Government's policy with respect to locally made or processed items and locally offered services being given preference within the limits of reasonable economic operations; and
- (j) any other matter related to the quality, reliability or adequacy of the goods, works or services.

(4) A Board or Committee, and any Evaluation Committee, where established, may in its consideration of any tender—

- (a) consult with any member of staff of the Authority, or such other person as is considered proper and desirable;
- (b) require any tenderer to attend a meeting and to furnish such information as is necessary for the proper assessment of the tender and the tenderer's capacity to execute same;
- (c) make such inspections of the tenderer's operation as is considered necessary;
- (d) require samples to be submitted for test or examination.

(5) Where there is no significant difference in the quality of goods being offered or in the capacity to undertake the works or services between competing tenderers, the lowest tender shall be accepted by the Board.

Acceptance of tender.

**21.** Where a tender has been accepted, a Board or Committee shall cause the tenderer to be notified of its acceptance and, in appropriate cases, of the requirement to enter into a formal contract with the Authority and provide security in the manner and to the extent as the Board or Committee determines.

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**22.** Every formal contract shall be in such form as a Board or Committee from time to time determines and shall specify, *inter alia*, wherever applicable—

Form of contract.

- (a) a description of the goods to be supplied or the works or services to be undertaken;
- (b) the price to be paid for the supply of such goods or the undertaking of such works or services;
- (c) the period within which the matters contemplated by the contract are to be performed;
- (d) the amount of damages payable by the contractor for delay or non-completion within the period stipulated;
- (e) provision for termination on breach.

**23.** (1) A performance deposit shall be refunded or performance bond released, as soon as the contract has been completed in accordance with the terms and conditions of the said contract.

Performance deposits, bonds.

(2) Where the contractor fails to complete the contract in accordance with the terms and conditions, the deposit or the amount secured by the bond or a proportionate part thereof shall be forfeited.

(3) The extent to which contract terms and conditions have been fulfilled shall be certified by Receiving Reports or Contract Completion Reports prepared by the receiver of the goods, works or services which are the subject of the contract and approved by the relevant Head of Department.

**24.** (1) A Chief Executive Officer or his nominee shall advise the Board or Committee of any goods, being the property of the Authority, which are surplus to its requirements or are no longer serviceable, together with a full description of the goods including the quantity thereof and location of storage.

Disposal of surplus or unserviceable goods.

(2) Subject to subregulation (4) a Board or Committee may authorise the sale and disposal of the surplus or unserviceable goods by public auction or such other method of disposal as the Board or Committee considers proper.

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(3) A member of staff of the Authority shall attend every such sale and a written report shall be submitted to the Board or Committee on the results of the sale.

(4) Where a Committee proposes to dispose of surplus or unserviceable goods the total value of which exceeds fifty thousand dollars based on acquisition cost it shall seek ratification from the Board but no Committee shall, for the purpose of purporting to give itself authority to act under this subregulation, subdivide the quantity of the goods to be disposed into two or more portions so that the value of the portions shall be fifty thousand dollars or less.

(5) The proceeds of sale shall be credited to the appropriate revenue item of the Authority's budget.

Confidentiality of documents.

**25.** (1) A person who performs an official duty of, or is engaged in the work of, a Board or Tenders Committee shall regard all documents and information relating to the functions of the Board or Committee as confidential.

(2) A person having possession or control of a document or information relating to the functions of a Board or Tenders Committee, who at any time communicates or attempts to communicate information contained in such document to a person other than a member of the Board or Tenders Committee or a person authorised by the Board or Committee, otherwise than in the course of carrying out his official duties, is guilty of an offence and is liable on summary conviction to a fine not exceeding five hundred dollars.

Disqualification and prohibition from being awarded a contract.

**26.** (1) Any person who, whether or not he has submitted a tender, offers a member of a Board or Tenders Committee or any member of staff of the Authority a gift of money or other inducement or approaches any member of a Board, Committee or member of staff of an Authority in respect of a matter that is before the Board or Tenders Committee or is expected to come before it, in addition to being disqualified from the award of a contract, is guilty of an offence and liable on summary conviction to a fine not exceeding five hundred dollars.

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(2) A member of a Board or Tenders Committee or a member of staff of an Authority shall not enter into a contract for the supply of goods or the undertaking of any works or services for the Authority.

(3) Any person who contravenes this regulation is guilty of an offence and liable on summary conviction to a fine not exceeding five hundred dollars.

**PART IV**

**COLLECTIVE PROCUREMENT OF GOODS  
AND SERVICES**

**27.** In this Part—

“Contracting Authority” means the Authority of a Contracting Board referred to in regulation 28(1); and

“Procuring Authority” means the Authority of a Procuring Board referred to in regulation 28(1).

Interpretation  
of certain  
words in  
Part IV.

**28.** (1) Where, in accordance with section 20 of the Act, a Board (hereinafter referred to as “the Procuring Board”) is desirous of contracting for goods and services and is of the view that it would be economically expedient to do so in conjunction with one or more other Boards, it may enter into a written agreement with any such Board (hereinafter referred to as “a Contracting Board”) for the purpose of inviting, considering, accepting or rejecting offers for the supply of goods or services necessary for carrying out the objects of the respective Authorities.

Agreement  
between  
Boards.

(2) Where a Contracting Board agrees to the Procuring Board entering into a contract for goods or services on its behalf, the Contracting Board shall do so in the form approved by the Minister.

**29.** (1) The Procuring Board shall be responsible for inviting, considering, accepting or rejecting offers of fifty thousand dollars or over for the supply of goods or services for carrying out the objects of the respective Authorities.

Purchasing  
procedure.

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(2) Notwithstanding subregulation (1), where the value of the goods or services exceeds three million dollars, the approval of the Minister for inviting offers shall first be obtained.

Establishment and composition of the Joint Evaluation Committee.

**30.** (1) The Procuring Board and Contracting Board shall establish a Joint Evaluation Committee for the purpose of assisting the Tenders Committee of the Procuring Board in considering and evaluating tenders.

(2) The Joint Evaluation Committee may comprise staff from the Procuring Authority and from the Contracting Authority as well as non-staff members with relevant technical expertise.

(3) A Joint Evaluation Committee shall follow the procedure set out in regulation 20(3), (4) and (5) when considering tenders.

Joint Evaluation Committee to submit Report.

**31.** A Joint Evaluation Committee shall submit to the Tenders Committee of the Procuring Board a report on the tenders evaluated and the reasons for recommending a tender.

Acceptance of tender.

**32.** Where the Procuring Board accepts a tender it shall notify—

- (a) the tenderer of its acceptance of the tender and of the requirement to enter into a formal contract with the Procuring Authority and provide security in the manner and to the extent as the Procuring Board determines; and
- (b) the Contracting Board of its acceptance of the tender.

Procedure to be followed.

**33.** Where the method or procedure with respect to any issue is not specifically provided for in this Part, the method or procedure specified in Parts II and III shall apply.

Legal transfer.

**34.** (1) Where a Procuring Authority receives goods or acquires services, pursuant to a written contract referred to in regulation 32, on behalf of a Contracting Authority, it shall, in

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accordance with the agreement made under regulation 28(1) transfer the goods or services to the Contracting Authority.

(2) The transfer made under subregulation (1) shall include the transfer of the legal interest in relation to the goods and services.

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ARRANGEMENT OF REGULATIONS

**REGULATION**

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2. Interpretation.
3. General conduct and duties.
4. Absence without leave.
5. Activities outside the Authority.
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7. Employee not to publish information.
8. Employee not to allow interview on questions of public policy.
9. Employee not to publish comment on national or local issue.
10. Employee not to contribute to, edit or manage newspaper.
11. Lectures, talks or broadcast.
12. Indebtedness.
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14. Employee not to solicit intervention.
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**REGULATION**

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48. Right to be represented.
49. Evidence before Review Board.
50. Review of findings by Board.
51. Record of proceedings.
52. Minister to consider recommendations of Review Board and make decision.



**4.** An employee shall—

Absence  
without leave.

- (a) not be absent from duty without leave or reasonable excuse;
- (b) when leaving the country inform the Chief Executive Officer in writing; and
- (c) in cases of emergency, report his intention to leave the country to his supervisor or any other senior officer who shall report forthwith, in writing, to the Chief Executive Officer.

**5. (1)** An employee shall not—

Activities  
outside the  
Authority.

- (a) engage in any activity which would in any way tend to impair his usefulness as an employee; or
- (b) engage in any occupation or undertaking which is in conflict with the interest of the Authority or is inconsistent with his position as an employee.

(2) An employee who wishes to engage in any of the activities that are described in subregulation (1) shall apply to the Chief Executive Officer for approval to engage in such activity within sixty days of the coming into operation of these Regulations.

(3) The Chief Executive Officer shall notify the employee of his decision within thirty (30) days of receipt of the application.

(4) Where the Chief Executive Officer rejects the application he shall notify the employee of the reasons for his rejection.

(5) Where the Chief Executive Officer fails to respond within thirty (30) days, the employee may engage in the proposed activity until he is otherwise notified.

(6) An employee who is aggrieved by the decision of the Chief Executive Officer may appeal to the Board, who shall review the decision.

**6. (1)** An employee shall not call a public meeting to consider any action of the Authority or actively participate in

Employee not  
to call public  
meeting or  
participate in  
certain public  
meetings.

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the proceedings of a meeting called for such a purpose or procure signatures to any public petition regarding the actions of the Authority.

(2) Nothing in these Regulations shall affect an employee's right to participate actively in any meeting called, or sign any petition prepared by the union or staff association on matters with which the union or staff association is competent to deal.

Employee not to publish information.

7. (1) An employee shall not—

(a) make public or communicate to the Press or to an individual; or

(b) make private copies of,

documents, papers or information of which he may have become possessed in his official capacity, unless he is required to do so in the performance of his duties.

(2) An employee who contravenes subregulation (1), shall be guilty of misconduct notwithstanding any offence relating to official secrets with which he may be charged under any other written law.

Employee not to allow interview on questions of public policy.

8. An employee shall not allow himself to be interviewed on questions of public policy or on matters affecting the Authority unless it is required in the performance of his official duties or where approval is granted by the Chief Executive Officer or other duly authorised officer.

Employee not to publish comment on national or local issue.

9. (1) An employee shall not respond to questions of public policy in a manner that could reasonably be construed as criticism and which may call into question his ability to impartially implement, administer or advise on Government policy.

(2) Subregulation (1) shall not apply to an employee acting in his capacity as a representative of a recognised association or union.

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(3) Where an employee has doubt as to the propriety of any proposed publication or broadcast, he shall refer the matter to the Chief Executive Officer.

**10.** An employee shall not, except in the case of the official organs of staff associations or professional associations—

Employee not to contribute to, edit or manage newspaper.

- (a) act as editor of;
- (b) participate in the management of; or
- (c) contribute anonymously to,

any newspaper, statement or article which may reasonably be regarded as a commentary of the politics of the country or the administration of the Authority, without written permission of the Board.

**11.** (1) An employee shall not receive payment for the preparation or delivery of a lecture, talk or broadcast which was done in pursuance of his duties.

Lectures, talks or broadcast.

(2) An employee who is knowledgeable in a particular subject, whether or not he is specialised in that subject in his official capacity, may give a lecture, talk or broadcast that is not necessary for departmental purposes.

(3) The Chief Executive Officer shall ensure that—

- (a) the lecture, talk or broadcast does not have anything contrary to the public interest or inconsistent with the status of the employee; and
- (b) the standing of the employee is sufficient to justify the delivery of the lecture, talk or broadcast under his departmental title,

where the subject matter of the lecture, talk or broadcast referred to in subregulation (2) is related to the work of the employee's department or the employee's departmental title is to be announced.

(4) An employee shall make private arrangements for remuneration for any lecture, talk or broadcast referred to in subregulations (2) and (3) and each lecture, talk or broadcast shall be prepared and delivered outside of official hours.

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Indebtedness.

**12.** An employee—

- (a) shall not become indebted to the extent that it has brought or is likely to bring the Authority into disrepute;
- (b) who is so indebted, whether to the Authority or to any other person or institution, shall submit a full statement of his indebtedness to the Chief Executive Officer; and
- (c) shall make arrangements for the repayment of any debt.

Bankruptcy.

**13.** An employee against whom bankruptcy proceedings has been taken, who has become insolvent, or who has been declared bankrupt, shall report the matter to the Board within seven days of the date on which he has notice of this fact.

Employee not to solicit intervention.

**14.** An employee shall not solicit the intervention or influence of members of Parliament, Ministers, members of the Board or prominent members of the community to support or advance his individual interest in the Authority.

Employee not to accept gift or reward.

**15.** (1) An employee shall not accept any gift or reward from any member of the public or from any organisation for services rendered in the course of his official duties, except with the permission of the Board.

(2) Notwithstanding subregulation (1), an employee may accept a gift or reward offered by—

- (a) a representative of a foreign government on the occasion of an official visit;
- (b) a community organisation for the work or achievement of that organisation; or
- (c) other employees on a social or celebratory occasion.

Bribery to be reported.

**16.** An employee who is offered a bribe shall immediately inform the Chief Executive Officer, who shall report the matter to the police and advise the Board.

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**17.** An employee who desires to initiate legal proceedings on his own behalf against another employee or against a member of the public, with respect to any matter which arose out of, or in the course of the execution of his duty, shall inform the Chief Executive Officer before he proceeds to do so.

Initiation of legal proceedings.

**18.** (1) An employee who is charged with a criminal offence which carries a penalty of imprisonment shall report the matter to the Chief Executive Officer without delay.

Employee to report criminal charge.

(2) The Chief Executive Officer shall advise the Board of this fact forthwith.

### MISCONDUCT

**19.** (1) An employee may be found guilty of misconduct where he—

Misconduct defined.

- (a) wilfully refuses or omits to perform his duty;
- (b) performs his duties negligently;
- (c) fails to discharge any other related duty which the Chief Executive Officer or other duly authorised officer may call upon him to perform;
- (d) is absent from duty without leave or reasonable excuse;
- (e) becomes indebted to the extent that it impairs his efficiency or is likely to bring the Authority into disrepute;
- (f) fails to report his bankruptcy in accordance with regulation 13;
- (g) fails to report that he has been charged with a criminal offence which carries a penalty of imprisonment in accordance with regulation 18;
- (h) is inefficient, incompetent or persistently unpunctual for reasons which are within his own control;
- (i) is unfit for duty through drunkenness or the use of illicit drugs;

- (j) engages in inappropriate behaviour, obscene or disorderly conduct in the course of his duties;
- (k) violates any oath or affirmation of his office;
- (l) uses any property or facility of the Authority for some purpose not connected with his official duties without the necessary approval;
- (m) engages in any gainful occupation during working hours without the requisite consent;
- (n) is a full-time student of any school, university or other educational institution without the prior approval of the Board;
- (o) is a part-time student of any school, university or other educational institution and attends studies during working hours without the approval of the Chief Executive Officer or other duly authorised officer; or
- (p) contravenes any of the Regulations.

(2) An employee who without reasonable cause, neglects or fails to produce documents relevant to any proceeding under these Regulations, is guilty of misconduct.

#### DISCIPLINARY PROCEEDINGS

Instituting disciplinary proceedings for misconduct.

**20.** (1) Where a supervisor or a person acting in that position reasonably believes that an act of misconduct is committed by an employee, he shall report the matter to the Chief Executive Officer.

(2) The Chief Executive Officer shall take a statement from the supervisor and if he is of the opinion that a case of misconduct has been made out against the employee, he shall report the matter to the Board.

(3) Where a criminal offence appears to have been committed by an employee, the Board shall ascertain from the Director of Public Prosecutions whether he contemplates criminal proceedings against the employee, before instituting disciplinary proceedings against the employee.

(4) Where the Director of Public Prosecutions advises that criminal proceedings are contemplated, the Board shall not act under subregulation (2) before the determination of criminal proceedings and the expiration of the time allowed for an appeal.

**21.** (1) Where an allegation of misconduct is made, the Chief Executive Officer shall— Investigation of allegation.

- (a) in addition to making a report as required under regulation 20(1), inform the employee in writing of the allegation; and
- (b) forthwith refer the matter to a neutral employee to investigate the matter.

(2) The employee referred to in subregulation (1)(b) shall be—

- (a) senior to the employee against whom the allegation has been made; and
- (b) employed by the same Authority.

(3) The investigating officer—

- (a) shall give the employee written notice within three days of his appointment requiring him to give a written explanation concerning the allegation within seven days from the date of receipt of the notice;
- (b) shall require those persons who have direct knowledge of the alleged misconduct to submit written statements to him within seven days;
- (c) shall submit to the Board all original statements, explanations, relevant documents and his report of the investigation within forty-five days of his appointment; and
- (d) may be granted an extension for a period of up to thirty (30) days by the Chief Executive Officer to submit his report.

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Charging an employee.

**22.** (1) The Board shall decide whether to lay a charge against the employee with misconduct after considering the report of the investigating officer.

(2) Where the Board decides to lay a charge against an employee, the Board shall give him written notice of the charge together with the particulars of the allegation on which the charge is based, within seven days of its decision.

Appointment of disciplinary tribunal.

**23.** (1) The Board may appoint a disciplinary tribunal to hear and determine any charge of misconduct made against an employee.

(2) The disciplinary tribunal shall consist of—

(a) one person; or

(b) an uneven number of persons, being no more than five, three of whom shall be employees of the Authority or members of the Board.

(3) A person appointed to a disciplinary tribunal shall hold an office in a higher grade than that of the employee charged.

Response to charge.

**24.** (1) An employee who is charged with misconduct shall be requested to admit or deny the charge and give an explanation or factors in mitigation to the disciplinary tribunal or the Board, in writing, within a specified period.

(2) Where the employee makes an admission of guilt in his explanation under subregulation (1), the Board may determine the penalty to be imposed without further inquiry.

Hearing.

**25.** There shall be a hearing before the disciplinary tribunal where—

(a) the employee fails to answer to the charge or give an explanation under regulation 24; or

(b) the explanation given places facts in issue or does not exculpate him.

Witnesses.

**26.** (1) An employee who is charged with misconduct shall be allowed to state the name and address of any person that he desires to give evidence at the hearing.

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(2) A person whose evidence is requested by the employee under subregulation (1) shall be—

- (a) required to attend at the hearing where such person is an employee of the Authority; or
- (b) given notice requesting such person's attendance at the hearing of the employee, where that person is not an employee of the Authority.

27. (1) The Board may direct an employee, in writing, to not report for duty until further notice, where the Board is of the opinion that it is necessary to protect the interest of the public and the reputation of the Authority.

Suspension of an employee.

(2) Notwithstanding subregulation (1), an employee shall continue to receive his basic salary in his substantive position until the determination of the matter.

(3) The effective date of suspension shall be the date stated by the Board in the notice given under subregulation (1).

28. (1) Where—

- (a) disciplinary proceedings; or
- (b) criminal proceedings,

Prohibition from the performance of duty.

have been or are to be commenced against an employee and where the Board is of the opinion that the public interest requires that the employee should forthwith cease to perform the functions of his office, the Board shall give him written notice of prohibition.

(2) The effective date of prohibition shall be the date of receipt by the employee of the notification.

(3) An employee who has been prohibited under subregulation (1) shall receive his basic salary in his substantive position until the determination of the matter.

(4) An employee shall be entitled to—

- (a) the full remuneration he would have received had he not been prohibited, if he is exonerated from the disciplinary proceedings or criminal proceedings against him; or

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(b) such salary as the Board may determine in circumstances where the disciplinary proceedings result in punishment other than dismissal.

(5) An employee who has been prohibited from performing his duty shall not leave the country without the permission of the Board and where he leaves the country without permission he shall be guilty of misconduct.

Leave during hearing.

**29.** (1) A member of the disciplinary tribunal shall not be entitled to any leave other than sick, maternity, bereavement or paternity leave until a report is made to the Board in accordance with regulation 36.

(2) An employee who is charged with misconduct shall not be entitled to any leave other than sick, maternity, bereavement or paternity leave until the determination of the hearing.

Procedure at hearing.

**30.** (1) The disciplinary tribunal shall hear the evidence and find the facts in accordance with the procedure set out in this regulation.

(2) The proceedings of the disciplinary tribunal shall be held in private.

(3) The employee shall be summoned to appear at the hearing and shall be given full opportunity to defend himself.

(4) The evidence in support of the charge shall be presented by an employee of the same Authority as the employee charged and who holds an office in a grade higher than that of the employee charged.

(5) Before the case against the employee is presented, the employee may submit that the facts alleged in the charge are not such as to constitute the offence with which he is charged, and the disciplinary tribunal shall make a report of the submission to the Board for its decision.

(6) At the hearing before a disciplinary tribunal, the employee may conduct his defence in person or may be represented by—

(a) an employee of his choice who is a member of the Authority;

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- (b) his staff association; or
- (c) an Attorney-at-law,

and if the employee is represented, the employee or his representative may cross-examine the witnesses called in support of the case against him.

(7) A true record of the proceedings at the hearing of the case shall be taken and a copy of the record shall be made available within seven (7) days after the end of such proceedings.

(8) Nothing in this regulation shall be construed so as to deprive the employee from making a submission at any time, that the facts disclosed in the evidence do not support the charge.

**31.** The hearing may be adjourned from time to time where it appears to be reasonable, necessary and in the interest of justice. Adjournment.

**32.** The hearing may proceed in the absence of an employee charged if he fails to attend two consecutive hearings without giving reasonable excuse to the disciplinary tribunal. Hearing in absence of accused employee.

**33.** The standard of proof in disciplinary proceedings shall be the standard required in a Court of civil law. Standard of proof.

**34.** (1) The disciplinary tribunal shall adhere to the rules governing the admissibility of evidence. Rules of evidence.

(2) The disciplinary tribunal may waive the rules relating to the proof of documents except where a particular document is in issue at the hearing.

(3) Any documentary evidence to be admitted at the hearing shall be submitted to the employee charged at least three (3) days prior to it being admitted.

(4) Any explanation given under regulation 24(1) shall be admissible at the hearing.

**35.** The disciplinary tribunal shall not disclose the contents of its report made under regulation 36 to the employee charged or to any other person not authorised to receive the report. Disclosure of report.

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Disciplinary tribunal to report where evidence insufficient.

**36.** (1) Where the disciplinary tribunal finds that the evidence is insufficient to support the charge, the disciplinary tribunal shall report its findings of fact together with the record of the proceedings to the Board without calling on the employee for his defence.

(2) After the Board receives the report and the record of the proceedings in accordance with subregulation (1), it may within fourteen (14) days, refer the matter back to the disciplinary tribunal for further enquiry or with instructions to dismiss the charge.

Disciplinary tribunal to report evidence of other misconduct disclosed.

**37.** (1) Where the disciplinary tribunal is of the opinion that the evidence discloses other acts of misconduct, the disciplinary tribunal shall report the matter to the Board.

(2) Where the Board is of the opinion that the employee should be answerable to the acts of misconduct that were disclosed under subregulation (1), the Board shall inform the employee in writing of any further charge.

(3) The procedure prescribed in these Regulations shall apply in respect of further charges.

Determination of disciplinary proceedings.

**38.** (1) The disciplinary tribunal shall, within twenty-one (21) days of the conclusion of the matter, report its findings together with its recommendations and a record of the proceedings to the Board.

(2) The Board shall, after considering the record of the proceedings and the report, approve the recommendation of the disciplinary tribunal.

(3) The Board shall, within fourteen (14) days of receipt of the report, give the employee written notice of—

- (a) the findings of the disciplinary tribunal;
- (b) the penalty imposed on him; and
- (c) his right to apply for a review and of the time specified in regulation 45 for making such application.

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**39.** (1) An employee who is found guilty of a charge of misconduct shall be liable to any of the following penalties: Penalties.

- (a) dismissal;
- (b) suspension for a specified period;
- (c) reduction in rank;
- (d) reduction of remuneration;
- (e) deferment of increment;
- (f) stoppage of increment for a specified period;
- (g) reprimand; or
- (h) a fine.

(2) Any fine imposed on an employee under subregulation (1)(g) shall be deducted from his salary in the manner specified by the Board.

**40.** (1) The Board shall not dismiss or otherwise punish an employee who has been acquitted of a criminal charge in any Court arising out of an act of misconduct.

Disciplinary action after acquittal of criminal charge.

(2) Notwithstanding subregulation (1), an employee may be punished in respect of another charge arising out of his misconduct where the charge is not substantially the same as that in respect of which he has been acquitted.

**41.** The Board may dismiss or otherwise punish an employee, without the institution of any disciplinary proceedings, in respect of an act of misconduct of which he has been convicted in criminal proceedings in a Court of competent jurisdiction.

Disciplinary action after conviction.

**42.** (1) An employee convicted in any Court of a capital offence shall not be paid any salary or allowance after the date of conviction whether or not the conviction has been appealed.

Non-payment of remuneration upon conviction.

(2) The Board may dismiss an employee who is convicted of a capital offence notwithstanding that the conviction has been appealed.

## REVIEWS

Review of  
decisions.

**43.** (1) An employee may apply for a review of any decision of the Board and the disciplinary tribunal made against him.

(2) An application for review under subregulation (1) shall be in writing and the grounds of the application shall be annexed to it.

(3) An employee shall submit an application for review to the Board within fourteen (14) days of the date on which the employee was notified of the decision.

(4) An application posted by registered mail within fourteen (14) days shall be deemed sufficient compliance with subregulation (3).

(5) The Board may entertain an application for review where it is of the opinion that this is just and equitable in the circumstances.

(6) An application for review shall be addressed to the Chief Executive Officer.

(7) The Chief Executive Officer shall send to the Chairman of the Board copies of—

- (a) the application for review;
- (b) the statement of the grounds on which the application for review was made; and
- (c) the report of the disciplinary tribunal submitted in accordance with regulation 36,

within fourteen days of receipt of an application under this regulation.

(8) The Chief Executive Officer shall—

- (a) be the respondent for the purposes of the review and may appear in person or be represented by a legal or other representative; and
- (b) send to the Review Board copies of the documents forwarded in accordance with subregulation (7) and any other documents requested by the Review Board.

**44.** (1) Nothing in regulation 43 shall be construed so as to give a right of review to an employee who is aggrieved on the grounds only that the penalty imposed upon him is unduly severe.

Review against penalty only.

(2) An employee who is aggrieved on the ground specified in subregulation (1) may apply for a review of the penalty to the Board in the manner prescribed in regulation 43.

**45.** (1) The Minister shall appoint a Review Board to review the findings of the Board or disciplinary tribunal.

Establishment of Review Board.

(2) The Review Board shall consist of—

(a) a chairman who is an Attorney-at-law with at least five years experience; and

(b) an even number of persons being not less than two persons and no more than four persons.

(3) The Minister may appoint a person with similar qualifications to act temporarily where the chairman is absent.

**46.** (1) Subject to these Regulations, the Review Board may regulate its own procedure.

Review of proceedings.

(2) The proceedings before the Review Board shall—

(a) not be by way of a re-hearing; and

(b) be heard in private.

**47.** The Review Board shall set a date for the hearing of the proceedings and shall cause notice thereof to be sent to the Minister, the Board and to the employee at least seven (7) days before the hearing.

Notice of date of hearing to be given.

**48.** At the proceedings before the Review Board, the employee shall be entitled to be represented by—

Right to be represented.

(a) an Attorney-at-law;

(b) an employee of the Authority, selected by him;

(c) his union; or

(d) a member of his staff association.

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Evidence before Review Board.

**49.** The Chairman of the Review Board may at any time require the production of documents, records or other papers.

Review of findings by Board.

**50.** The Review Board may—

- (a) review the findings of the disciplinary tribunal in the absence of the employee whether represented or not, if it appears to be just and proper to do so; and
- (b) adjourn the proceedings from time to time.

Record of proceedings.

**51.** (1) The Review Board shall record the proceedings of any review in writing and submit a copy of the proceedings together with its recommendations to the Minister at the end of the hearing.

(2) The application for a review, the statement of the grounds on which such application is based, documents or other papers produced at the hearing and any submissions made by or on behalf of the Chief Executive Officer shall form part of the proceedings.

Minister to consider recommendations of Review Board and make decision.

**52.** (1) On consideration of the record of proceedings and recommendations submitted by the disciplinary tribunal under regulation 51, the Minister may affirm, annul or vary the findings of the disciplinary tribunal.

(2) Where the Minister annuls the findings of the disciplinary tribunal the employee shall be exculpated from the charge.

(3) The Minister shall inform both the Board and the employee of his decision as soon as practical.

(4) The decision of the Minister shall be final.

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UNOFFICIAL VERSION

UPDATED TO DECEMBER 31ST 2015